

WEST WYCOMBE PARISH COUNCIL

Minutes of the meeting held on Wednesday 13th November 2024

Present

Councillors; Mr N. Harris (Vice Chair & Acting Chair), Mrs K. Cheshire, Mr S. Cope (Chairman) and Mrs V. Smith

In attendance; Mrs A. Wright, Cllr D. Hayday, Cllr O. Hayday

Apologies

Apologies had been received from the WWPC Clerk, Cllr Rowland, Cllr Carstensen and Cllr Copley.

Declaration of interests

Mr N. Harris declared an interest in the Planning Application for West Wycombe Park trees.

Minutes of previous meetings for approval

The minutes of the Parish Council Meeting held on Wednesday 11th October 2024, were approved and signed by the Acting Chair.

318.52 Matters arising from the minutes

The Clerk had contacted West Wycombe Estate (WWE) about Meads Yard, which they confirmed did not belong to them, however part of the access road to Meads Yard and the area in front of the Pavilion and Cutty Alley are believed to belong to WWE, can the Clerk confirm ownership with WWE? *

The PCC attended with quotes for the repairs to the driveway to St. Pauls. Councillors agreed to contribute 30% of the total as part of the 1996 agreement, totally £885.60 (inc. vat). Councillors Harris and Smith proposed and seconded the motion.

On the matter of the potential installation of traffic lights in the High Street, Councillor Harris reported back from a conversation with Jackie Binning from the North West Community Board. Jackie had contacted the Highways Dept to look at pricing up such a project, but that it would not be instead of the Project to restrict parking on the narrow section of the High Street.

318.53 Highways issues

On the matter of the traffic calming scheme for the High Street, it was agreed to ask Buckinghamshire Council to go ahead with the scheme, incorporating the double yellow lines, subject to final clarification of the actual distance involved.* Councillors Harris and Cope proposed and seconded the motion.

318.54 Planning Applications

24/07611/TPO- No comments

318.55 Actuary's Report fees

Following the PC exiting the Buckinghamshire Council Pension Scheme (the new Clerk did not want to be part of the scheme), an Actuary's Report was involuntarily triggered. We have managed to negotiate a Suspension Notice to suspend our liability for 3 years or earlier if we subsequently add an employee to the pension scheme. It was noted that the Suspension Notice appeared to contradict itself and it was decided to ask the Clerk to get confirmation from the Pensions Office before the form would be signed by Councillor Harris. *

318.56 Reports

a. Buckinghamshire Council Councillors

Councillors Hayday had both attended the Remembrance Sunday service at the War Memorial

Cllr D Hayday mentioned about the Special Expenses levied on Parishioners to pay for the maintenance of St Lawrence's Churchyard. This had been followed up with officers of the Council and confirmed.

b. Acting Chair of the Parish Council.

Cllr Harris confirmed that the Clerk had handed in his notice and that his last day would be the 29th November 2024. We would be looking to put out a job advert asap to appoint a replacement.

c. Councillors of the Parish Council

Cllr Cope reported fly tipping near Floras Temple off Park farm Road, this had been reported to the NT and WWE but had yet to be removed. Cllr Harris would investigate*

d. Clerk to the Council.

Nothing reported.

e. West Wycombe Parish Correspondent

The whereabouts of spare keys for the parish noticeboards was questioned, the Clerk has keys for putting up official notices, other keys were held by councillors for event type notices. Other copies would need to be cut. *

318.57 Financial Statement

Financial Statement as of 31st October 2024

Opening balance 1st April 2024 - £27,726.23

Income as of 30th September 2024 - £49,309.88

Less;

Expenditure April - September 2024 - £29,425.55

= Closing balance as of 30th September - £47,610.56

318.58 Accounts for approval and payment

Mr S Marshall - Clerk's final salary/back pay/holiday pay & Expenses - October & November - £2792.62

Acorn Landscaping - Maintenance of burial ground, playing field & highways verges - Playground inspection - totalling £1225.15

West Wycombe Community Association - Village Hall room hire - October - December & Litter pick event - £140.00

Bramley Business Services - PAYE Contributions & administration - totalling £466.26

SLCC - Renewal of membership fee - £195.00

KPE Heybourn - Internment of ashes - £165.00

Direct Debit payments made in October 2024:

SSE Energy Supply - Electricity consumption - £230.00 & £64.82

Castle Water - Water consumption - £5.38

318.59 Date of the next meeting

The date of the next meeting was confirmed as **Wednesday 11th December 2024** in the Village Hall in West Wycombe.

The Chair declared the meeting closed at 8.48pm.

* Denotes an action point