



*West Wycombe
Parish Council*

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 11th JANUARY 2024 at 8PM
IN THE COMMUNITY LIBRARY, WEST WYCOMBE**

**MEMBER OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND
WEARING A MASK IS VOLUNTARY
PLEASE DO NOT ATTEND IF YOU HAVE COVID SYMPTOMS**

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the December Parish Council Meeting
4. Clerk's report on progress on items in the previous minutes

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING RE-OPENED

5. Correspondence – see Appendix 1
6. Planning Applications and Decisions: 23/08006/FUL -7 Copperfields High Wycombe Householder application for internal alterations, relocation of french doors, relocation of kitchen windows and creation of additional hard standing for increased parking spaces
7. To report any highways issues
8. To approve the accounts for January 2024 - appendix 2
9. Members questions
10. Date of next meeting - 8th February 2024 at 8pm – West Wycombe Community Library

SHARON L. HENSON, CLERK

4.1.2024

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombeparishcouncil.gov.uk**

Appendix 1

Correspondence received – 15th December 2023 – 4th January 2024

1. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
2. BMKALC updates -training and National Planning Policy Framework – emailed
3. Monthly website traffic - emailed
4. Notification of the roadworks connected with the Molins site – emailed
5. Thank you notes from West Wycombe Chamber Choir and West Wycombe Mother and Toddler Groups for the donations made to them in December.
6. Confirmation of our order to book a play equipment inspection by The Play Inspection Company.

Clerks Report

1. The Clerk has handed out thank you gifts to our volunteers within the community.
2. Clerk has spent many hours talking with Barclays Bank regarding their recent letters and threat to close our account. It now seems that when the account was opened 38 years ago there was only one suitable account and that came under the category of Charities; they are now wanting those accounts, where applicable, to be come Business Accounts. The Clerk has done all she can, with the internal auditor as witness, to ensure that we can keep our account open and that it is now down to Barclays to make the changes – apparently our account number and debit card will not change. We now wait, for the third time for the KYC Team (Knowing Your Customer) to ring back.
3. Clerk has provided information to the Waste Team and DVLA regarding the non taxed vehicle parked in the High Street which as now been moved to Beechwood Road. The van parked on the pavement opposite Gerrard Court is taxed and MOT'd and has now been moved onto the drive of an adjacent house.
4. Clerk has forwarded a photo to Waste and Cleansing of the large waste bin which has been sitting by the Beechwood Road bus stop for months and has filled up with water and rubbish and over Christmas with old carpet.
5. Clerk has submitted the request for our Precept for 2024/25 at £43,500.
6. Clerk has confirmed with Buckinghamshire Council that we would express an interest in continuing with Devolved Services based on the assumption that the figure offered would be no lower than the current year.
7. Clerk is in communication with Castle Water as their accounting system makes no sense – we are in credit but they are still charging us and we need a proper explanation as to why!

Appendix 2

Payments to be made in January 2024

Castle Water (dd)	£15.09	Allotment water
Mrs S Henson (BACS)	£681.44)	December salary £29.25)
Mrs S Henson (BACS)	£29.25	November/December mileage
Bucks Council (BACS)	£251.46	December pension
HMRC – online (BACS)	£146.64	Tax & NI
Acorn Landscaping (BACS)	£692.72	Highway grass, burial ground, Pedestal strimming
TBS Hygiene (BACS)	£154.80	December collections
West Wycombe Community Library	£80.00	Meetings in January, February, March and interview night
SLCC (BACS)	£416.40	Replacement Clerk advert
The Chiltern Society (BACS)	£256.20	Footpath clearance for 2023
Giff gaff (debit card)	£6.00	Monthly charge for mobile
Smart Numbers (dd)	£23.99	Monthly service charge
Southern Electric (dd)	£27.25	Feeder pillar energy
Southern Electric (dd)	£240.89	Street light energy
Total	£3022.13	

Statement of account as at 1st January 2024

Opening balance as at 1 st December	£47728.58
Less December payments	£ 7547.63
Total	£40180.95