



*West Wycombe  
Parish Council*

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
TO BE HELD ON THURSDAY 8<sup>th</sup> FEBRUARY 2024 at 8PM  
IN THE COMMUNITY LIBRARY, WEST WYCOMBE**

**MEMBER OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND  
WEARING A MASK IS VOLUNTARY  
PLEASE DO NOT ATTEND IF YOU HAVE COVID SYMPTOMS**

**AGENDA**

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the January Parish Council Meeting
4. Clerk's report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS**

**MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications and Decisions:
7. To decide whether we need to develop a Biodiversity Policy
8. To consider a request for support for running a Mobility Class in the community
8. To report any highways issues
9. To approve the accounts for February 2024 - appendix 2
10. Members questions
11. Date of next meeting - 14th March 2024 at 8pm – West Wycombe Community Library

SHARON L. HENSON, CLERK

1.2.2024

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,  
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU  
Telephone: 01494 – 448048 Email: [clerk@westwycombeparishcouncil.gov.uk](mailto:clerk@westwycombeparishcouncil.gov.uk)**

**Appendix 1****Correspondence received – 12<sup>th</sup> January – 1<sup>st</sup> February 2024**

1. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
2. BMKALC updates - emailed
3. Monthly website traffic - emailed
4. Notification of the roadworks connected with the Molins site – emailed
5. Notification from the Planning Inspectorate that an appeal is being made by Wyeseide, Park Farm Road and our previous comments will be submitted to the Inspectorate for their consideration and decision.
6. Notification that the annual payment to The Information Commissioner is due on 10<sup>th</sup> March.
7. Request permission for an ashes memorial for Mr Earl Campbell – Clerk has given permission and £90 has been received.
8. Request from a resident to consider supporting an idea to hold Mobility and Exercise classes for senior citizens or those with mobility issues -emailed
9. Response from the National Trust about the future of The George and Dragon.
10. Notification that the Section 137 allowance 24/25 will be £10.81 per head of the population in our parish.

**Clerks Report**

1. Barclays Bank has made no further contact regarding our account, so we must assume they have sorted it to their satisfaction.
2. Clerk attended the Clerks Forum and raised concerns about the amount of service work and traffic lights and a lack of co-ordination – apparently some of the service companies are claiming that the work is Emergency Work and they do not need to apply for a Traffic Regulation Order – in most cases in our parish the work has never been urgent.
3. Clerk has provided information to the Waste Team and DVLA regarding the non-taxed vehicle parked in Beechwood Road. MOT runs out on 4<sup>th</sup> February and it will be reported as abandoned at that time.
4. Clerk is meeting with Rosie Tunnard, the Highways Community Liaison Manager, to go through all the outstanding issues in the parish.
5. Clerk has been trying to sort out the issue of flooding and water not soaking away near Kittys Lodge. The gully work which was undertaken in November seems to have made matters worse as the water never soaks away which it always had done prior to their visit.
6. Clerk has spoken to Glyn Spratt about obtaining a price for work in the Community Orchard.
7. We have not had any further correspondence or requests for meetings in relation the High Street project.
8. Our accounts and books will go to the internal auditor on 26<sup>th</sup> February.
9. Clerk provided a list of the non-working street lights, which had previously been reported on Fix My Street, to the street lighting team. Only no 2 is not working now.
10. Clerk has reported the second street light on Chorley Road as constantly on.
11. Clerk has reported the pothole in the pavement outside no 12 High Street.
12. The contractor removed the Christmas tree lights.

**Appendix 2****Payments to be made in February 2024**

Castle Water (dd)	£5.00	Allotment water
Mrs S Henson (BACS)	£681.24)	January salary
Mrs S Henson (BACS)	£21.60)	January mileage
Bucks Council (BACS)	£251.46	February pension
HMRC – online (BACS)	£146.84	Tax & NI
Acorn Landscaping (BACS)	£692.72	Highway grass, burial ground, Pedestal strimming
TBS Hygiene (BACS)	£123.84	January collections
West Wycombe Library (BACS)	£40.00	Two interview sessions in January
West Wycombe Estate (BACS)	£100.00	Allotment rent
Giff gaff (debit card)	£6.00	Monthly charge for mobile
Smart Numbers (dd)	£23.99	Monthly service charge
Southern Electric (dd)	£73.97	Feeder pillar energy
Southern Electric (dd)	£240.89 approx.	Street light energy
<b>Total</b>	<b>£2407.55</b>	

**Statement of account as at 1<sup>st</sup> February 2024**

Opening balance as at 1 <sup>st</sup> January	£40180.95
Less January payments	£ 3278.13
Plus Memorial fees	£ 90.00
<b>Total</b>	<b>£36992.82</b>