

MINUTES OF THE MEETING HELD ON THURSDAY 9<sup>TH</sup> MARCH 2023 AT 8.00 PM IN  
THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mr S. Cope, Mr N. Harris, Mrs V. Smith, Mrs K. Cheshire, Mrs E. Copley,  
Ms C. Rowland

In attendance: Mrs S. Henson - Clerk Mrs A Wright  
Buckinghamshire Cllr Mr D. Hayday, Buckinghamshire Cllr Mrs O. Hayday

APOLOGIES: Cllr Mr J. Carstensen

Two residents (later joined by a third)

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING  
TO ITEMS ON THE AGENDA – Cllr Harris declared a non-pecuniary interest in the three  
applications for CCTV and the tree in the car park by West Wycombe Estate, and a pecuniary  
interest in the application for 12 High Street.

CONFIRMATION AND SIGNING OF MINUTES OF THE FEBRUARY PARISH COUNCIL  
MEETING

The Minutes for the February meeting were agreed by those Councillors present and signed by the  
Chairman.

**Clerks Report**

1. The resident at 480b West Wycombe Road has cut back the beech hedge which was growing over the Beechwood Road pavement.
2. Seat for the burial ground has been delivered and Clerk has met with Acorn Landscapes to arrange a hardstanding and to discuss the state of the grass as a section has been churned up by badgers and the general state of the 'grass' is poor – more moss than grass. Needs to look tidier for any funerals.
3. Gym equipment has been installed and was ready for use by Friday 3<sup>rd</sup> March. A lorry has churned up the grass at the end of the parking hardstanding – Acorn Landscapes have been asked how best to rectify. Clerk and Cllr Harris revised the layout for the gym equipment slightly, to ensure people using the equipment would not be facing into the homes on Cookshall Lane. In response to a request from a local resident we will look at adding signage to remind gym users to be respectful of neighbouring residents.
4. Clerk has ordered a second sign to go on the field gate leading to the Community Orchard.
5. Clerk will produce notices about the 45-minute parking bays in the High Street if there is no action from Traffic Wardens.
6. Clerk has contacted the parking management officer at Buckinghamshire Council asking for Traffic Wardens for the High Street – no reply to date
7. A new gear tray is needed for light 26 in Chorley Road.
8. Clerk has contacted the company who 'install' Princes Risborough's Christmas Tree lights – to date no reply but will continue to chase.
9. The replacement 50mph lighted signs will be erected, using traffic control, the week beginning 13<sup>th</sup> March.
10. The Clerk plans to make a list of all the items which have been reported via FixMyStreet and to which no action has occurred even if in some cases it says the job is closed because it is completed.

MEETING CLOSED FOR PUBLIC QUESTION TIME  
MEETING REOPENED

**304.1 Correspondence received 10<sup>th</sup> February – 9<sup>th</sup> March 2023**

1. Buckinghamshire Council daily and weekly updates and press releases – links on website.
2. Website analysis for February – emailed.
3. Information on the Molins site's power cable installation – emailed.
4. North West Community Board Areas Cycling and Walking Aspirations – emailed; Agenda
5. National Trust Woodland Management Plans – issued prior to meeting – Agenda
6. Buckinghamshire Council Local Plan Infrastructure Baseline Survey – issued prior to

meeting; Agenda

7. Emails from Rosemary Close residents about parking
8. Email from Cookshall Lane resident about the gym equipment
9. Information about the Local Government Pension scheme – the parish council will have to contribute 23.7%, a reduction from the current year, and employee 5.5%.
10. Email from a Bradenham Road resident about the litter pick. Clerk has booked collection of the bags on Monday 17<sup>th</sup> April. Buckinghamshire Council plan to litter pick the A40 in the week beginning 27<sup>th</sup> March. Clerk has asked if they plan to litter pick the A4010, especially the ditch.

#### 304.2 **Planning Applications & decisions:**

##### **Applications**

**23/05602/CTREE - 12 High Street West Wycombe** - Fell to ground level and remove x 1 Ash Tree – no objection

**23/05494/CTREE The Car Park Church Lane, West Wycombe** - Fell x 1 twin stemmed Sycamore – no objection

**23/05139/LBC - West Wycombe House West Wycombe Park, West Wycombe**

Listed building application for installation of five Closed-Circuit Television (CCTV) cameras to the exterior of West Wycombe Park House and three cameras to buildings within the curtilage of the Main House – no objection

**23/05138/LBC - Round House Chapel Lane, High Wycombe**

Listed building application for installation of a Closed-Circuit Television (CCTV) camera within the curtilage of the listed Rear Gates to West Wycombe Park - no objection

**23/05137/LBC - The Lodge West Wycombe Park, West Wycombe**

Listed building application for installation of Closed-Circuit Television (CCTV) camera within the curtilage of the listed Front Gates to West Wycombe Park – no objection

##### **Decisions**

**22/08130/PNP16A - Opposite Kitty's Lodge, High Street, West Wycombe** - Proposed 5G telecoms installation: H3G 18m street pole and additional equipment cabinets – prior approval of siting and appearance refused.

**22/07941/LBC & 22/07940/FUL - 36 - 37 High Street West Wycombe -**

Listed building consent for internal alterations to separate ground floor shop from first floor residential flat above – permitted

#### 304.3 **To report and discuss any highways issues including progress on Community Speedwatch; Parking in Rosemary Close and the High Street**

Speedwatch - Locations have been approved. We need to put a piece on Facebook for volunteers to contact Cllr Rowland; obtain booklets on the process and ensure volunteers understand that they have to complete an online training course.

It was agreed that currently we can do no more about the parking in Rosemary Close as the issue may be a temporary situation. Clerk has produced leaflets for residents of Rosemary Close about parking on the grass – Cllr Cope distributed them, however it has not made any difference to some residents' parking habits.

Clerk has contacted the parking management officer at Buckinghamshire Council asking for Traffic Wardens for the High Street – no reply to date. Clerk will produce notices about the 45-minute parking bays in the High Street if there is no action from Traffic Wardens.

A new gear tray is needed for light 26 in Chorley Road.

The replacement 50mph lighted signs will be erected, using traffic control, the week beginning 13<sup>th</sup> March.

The Clerk plans to make a list of all the items which have been reported via FixMyStreet and to which no action has occurred even if in some cases it says the job is closed because it is completed when all that has happened is that has been passed on to a contractor and they have not undertaken the work.

Clerk has reported the sunken road surface and potholes in Church Lane from the school to The Caves,

#### 304.4 **To discuss the Infrastructure Local Plan Survey for Buckinghamshire**

Councillors discussed the Local Plan request from Buckinghamshire Council. Previous work had identified key infrastructure requirements to support development within Wycombe in the period up to 2033 and how to deliver it. The work was based on the figure of 13,200 dwellings being required in the old Wycombe district. The roads in our parish are stretched beyond capacity, particularly when the M40 is closed and the Pedestal Roundabout becomes a bottleneck. This will be exacerbated with the volume of development underway and planned for in the future

from Princes Risborough and beyond. We have been asking for over 25 years for some work to be undertaken on the A4010 as it is the main link for drivers coming from Aylesbury to join the M40 and M4. The road is mainly bounded by fields and there has always been scope to widen the road. The problem has become worse since Stoke Mandeville has become the main hospital.

- 304.5 To discuss the North West Community Boards Area Cycling and Walking Aspirations.**  
Councillors commented that the cycleway through our parish is not used by cyclists due to the poor level of workmanship when the cycleway was worked on in 2022. Within 10 days of tarmac being spread the weeds were pushing through the surface. We would therefore suggest that more money needs to be spent on maintaining the existing cycleways.  
The footpath by the Bradenham Road railway bridge and the crossing point are extremely dangerous due to the speed and volume of the traffic on what is almost a blind site. As a Parish Council we objected to the siting of this footpath and insisted that the permanent VAS units be installed to try to slow traffic approaching the crossing from either direction, however we are not sure that more signage is the answer as there are so many signs there to warn drivers of the angle and height of the bridge we are not convinced that drivers will absorb any more information.  
We would support improved cycleways but until planning regulations acknowledge the fact that houses and flats have insufficient parking spaces for vehicles and cars, which are constantly parking on the pavements and roads, it is going to be extremely difficult to encourage more people to cycle and to develop safer cycle routes.
- 304.6 To discuss the National Trust Woodland Management Plans for West Wycombe**  
Cllr Harris explained that the National Trust has developed a 10-year plan for London and the South East. Area. In short, the woodland in our parish is in good order and there is no immediate need to undertake major work. The issue of ash die-back has been addressed. The consultants reported that minimal intervention is required and this helps wildlife and natural diversity. Some of the recently felled trees have not been removed as it would have been too difficult to use the equipment and the size of the equipment would have destroyed the woodland. Decaying wood is good for insects and wildlife.
- 304.7 To discuss the proposed flagpole**  
The Clerk and Councillors had investigated whether planning permission was required to erect a flagpole at the side of the Village Hall. Studying the Planning Portal and asking specific questions of the local planning team did not clarify anything. We know that flagpoles come under Advertising in planning policy. It appears that any flagpole over 4.6m above ground does require permission. The entire length of our pole is 4.75m before it is sunk into the socket. It will not be a permanent flagpole and will be removed.  
It was agreed that provided West Wycombe Community Association approves of the flagpole then it will be erected for the Coronation from Sunday 31<sup>st</sup> April. It was also agreed to ask if the time capsule could be buried in the same place when the work for the socket is undertaken.
- 304.8 To approve the accounts for March 2023 - appendix 2**  
It was resolved to approve the accounts for March. Clerk commented that the predicted end of year figure made in November/December would be £17,000 and this is exactly how the year has ended. We will have a VAT refund.
- 304.9 Members' questions**
- 304.10 Date of next meeting** – Thursday 13<sup>th</sup> April 2023 at 8pm in the Church Rooms, West Wycombe. Apologies given by Cllr Mrs Cheshire.

## **Appendix 2**

### **Payments to be made in March 2023**

Signomatic (debit card)	£60.78	Community Orchard sign
Castle Water (dd)	£21.51	Allotment water

Mrs S Henson (BACS)	£649.42	February salary
Mrs S Henson	£32.78	Expenses January/February
Bucks Council (BACS)	£243.58	March pension
HMRC – online (BACS)	£108.04	Tax & NI
Acorn Landscaping (BACS)	£692.72	Highway grass/burial ground/Pedestal strimming
TBS Hygiene (BACS)	£115.20	February collections
West Wycombe Comm Ass (BACS)	£54.25	Litter pick
Information Commissioner (DD)	£35.00	GDPR renewal
Broxap (BACS)	£10,155.60	Gym equipment
Broxap (BACS)	£2,856.00	Gym equipment installation
Giff gaff (debit card)	£6.00	Monthly charge for mobile
Smart Numbers (dd)	£23.99	Monthly service charge
Southern Electric (dd)	£212.84	Streetlight energy
Southern Electric (dd)	£1.38	Credit not accounted for in DD
<b>Total</b>	<b>£15,269.09</b>	

**Statement of account as at 1<sup>st</sup> March 2023**

Opening balance as at 1 <sup>st</sup> February	£35,574.53
Plus burial fees – Mr Peters and Mr Bucknall	£710.00
Less February payments	£3,800.14
<b>Total</b>	<b>£ 32,484.39</b>