

MINUTES OF THE MEETING HELD ON THURSDAY 10TH AUGUST 2023 AT
8.00 PM IN WEST WYCOMBE COMMUNITY LIBRARY

ATTENDANCE:

Cllrs Mr S. Cope, Mr N. Harris, Mrs V. Smith, Ms C. Rowland, Mrs E. Copley, Mrs K. Cheshire
In attendance: Mrs S. Henson - Clerk, Mrs A Wright

APOLOGIES: Cllr Mr J. Carstensen (health), Buckinghamshire Cllrs Mr D. Hayday & Cllr Mrs O. Hayday

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING TO ITEMS ON THE AGENDA – None declared.

CONFIRMATION AND SIGNING OF MINUTES OF THE JULY PARISH COUNCIL MEETING

The Minutes for above meeting were agreed by those Councillors present and signed by the Chairman.

Clerk's Report

The Clerk will be on annual leave from Monday 18th September and resume work on Monday 25th September.

1. Clerk has written to a resident whose boundary on the High Street has vegetation growing over the wall.
2. Clerk has reported Gerrard Court to Planning Enforcement.
3. Clerk has raised issues about The George & Dragon to the Licensing Authority
4. Clerk has asked for a price for the sign for the Pedestal Playing Field
5. Clerk has asked Downley Dynamos contractor to cut the playing field grass – we will deduct the cost off the annual rental fee.
6. The fallen tree has been removed from the Community Orchard.
7. The field gate into the Community Orchard has been chained and locked whilst the sheep are in the Field and until the Orchard has been cut and baled.
8. Clerk has asked for more parking warden visits in the High Street
9. Clerk has ordered a supply of litter pick bags and booked the collection of the litter for 9th October.
10. Clerk has been communicating with Thames Valley Police about parking in Beechwood Road.
11. Clerk attended the Bucks Clerks Forum where the new Transport and Highways contracts were discussed as well as the boundary changes and using the services of the Community Payback Teams. Devolved Services were also discussed as a new contract is about to be issued by Buckinghamshire Council.
12. Clerk has written to Jim Stevens asking for advice about the High Street Feasibility Project.
13. Allotment rent invoices will go out in early September.
14. We have an interment of ashes in August and another in September.
15. Clerk has been in contact with Radnage Parish Council Clerk about the number of tractors with fully loaded trailers and HGV's travelling through the High Street at speed to a site in Radnage.
16. West Wycombe Estate have repaired the road leading to Meads Yard.
17. The delivery of the replacement scramble net has been delayed.
18. Clerk is currently trying to get the porta loo from the plane and patch work removed from the footway in Church Lane as well as the Parking Suspension cones.

MEETING CLOSED FOR PUBLIC QUESTION TIME
MEETING REOPENED

309.1 Correspondence received 14th July – 10th August 2023

1. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
1. Website analysis for July – emailed.
2. Molins site work schedule – emailed.
3. Confirmation of receipt of our report to Planning Enforcement about change of use at Gerrard Court
4. Emails from the Licensing Authority after concerns raised about The George & Dragon – none of the issues raised come under Licensing.
5. Email from a resident following up on our response relating to the installation of the adult gym equipment and comments on our website – emailed to Councillors.
6. Agenda for North West Community Board – Cllr Mrs Smith and the Clerk attended. Still no official indication that the High Street project has been approved or what the cost would be.
7. Confirmation of delivery of the scramble net to Smalldean Lane on 8th August – now delayed.

8. Response from West Wycombe Estate after raising concerns about the volume of the music at a recent wedding at the park – no more weddings are booked for this year; we now have contact numbers and they will make sure the on-site person monitors the music levels more carefully.
9. West Wycombe Estate have advised us that the tree fallen over footpath WWY16/17 will be removed in August.
10. BMKALC training events – forwarded to Councillors.
11. Design and price for the Adult Gym Equipment sign from Signs Scott – to match existing signs.

309.2 Planning Applications & decisions:

Applications: 23/06674/FUL Moorcroft Park Farm Road, High Wycombe – householder application for construction of single storey detached garden room for use as office/leisure – West Wycombe Parish Council has no objections in principle - our only question is whether the height of the flue from the wood burning stove and the subsequent emissions will affect the properties to the back of the building.

Decisions – :

23/05689/LBC & 23/05688/FUL - The High Barn, Bradenham Road, West Wycombe

Listed building and Full consent for fenestration alterations including insertion of 1 x rooflight to front & 3 x rooflights to rear (4 in total) and 2 x windows to rear elevation. Internal alterations including installation of kitchenette to ground floor, en-suite to first floor bedroom and general upgrade to electrics, plumbing, insulation and fire safety -permit

309.3 To discuss the High Street feasibility study

The Parish Council is very aware of resident's concerns about the speed of traffic going through the High Street as well as other roads in the parish. As the High Street feasibility project could influence the speed of traffic, we sought further advice from Mr Jim Stevens who had been involved in the project from the very beginning. The last document produced by Buckinghamshire Council in 2022 is currently being reviewed by Balfour Beatty and Atkins, the new Bucks contractors. If approved, it would go out to public and full consultation. The Parish Council wanted to review the project.

309.4 To make a decision about cutting the Community Orchard

Cllr Harris will approach Mr Stocks for cutting and another contractor for baling.

309.5 To report any highways issues

The plane and patch work on Church Lane has greatly improved the road. The Clerk has been trying to find out how to improve the bus stop on the Bradenham Road, before the bridge on the way to Princes Risborough. Passenger Transport have said that due to the ditch behind the bus stop it would be too expensive to extend it. Only suggestion was to get our own contractor to cut back as much vegetation as possible. They also asked us to have the bus shelter near the Pedestal cleaned. It was agreed to ask our contractor to clear the bus stop stand as much as possible and ask a window cleaning contractor if they would clean the bus shelter. Thames Valley Police have agreed to make contact with the owners of the cars parked on the Beechwood Road junction and remind them that they should not be parking so close to the bend/junction.

309.6 To approve the accounts for August 2023 - appendix 2

It was resolved to approve the accounts for August.

309.7 Members' questions

None raised.

309.8 Date of next meeting –14th September at 8pm West Wycombe Community Library adjacent to The Swan PH.

Appendix 2

Payments to be made in August 2023

Castle Water (dd)	£21.51	Allotment water
Sophos (debit card)	£50.00	Internet ant-virus
A.E. Evans	£994.31	Replacement scramble net
The Cartridge Centre	£121.48	Print cartridges and paper

Mrs S Henson (BACS)	£648.22
Bucks Council (BACS)	£232.43
HMRC – online (BACS)	£125.44
Acorn Landscaping (BACS)	£772.72
TBS Hygiene (BACS)	£123.84
Giff gaff (debit card)	£6.00
Smart Numbers (dd)	£23.99
Microsoft (debit card)	£59.99
Southern Electric (dd)	£424.15
Total	£3604.08

July salary and expenses
 August pension
 Tax & NI
 Highway grass, burial ground, Pedestal strimming, conifer at Rosemary
 July collections
 Monthly charge for mobile
 Monthly service charge
 Annual renewal
 Street light energy

Statement of account as at 1st August 2023

Opening balance as at 1 st July	£35363.11
Less July payments	£ 2241.99
Plus memorial fee for Mr Colsell	£ 84.00
Plus Community Infrastructure Levy	£ 6370.89
Total	£ 39576.01