



*West Wycombe
Parish Council*

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 14th SEPTEMBER 2023 at 8PM
IN THE COMMUNITY LIBRARY, WEST WYCOMBE**

**MEMBER OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND
WEARING A MASK IS VOLUNTARY
PLEASE DO NOT ATTEND IF YOU HAVE COVID SYMPTOMS**

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the August Parish Council Meeting
4. Clerk's report on progress on items in the previous minutes

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING RE-OPENED

5. Correspondence – see Appendix 1
6. Planning Applications and Decisions: None at the time of producing the agenda
7. To discuss the budget consultation by Buckinghamshire Council
8. To discuss the recent government planning policy documents
9. To report any highways issues
10. To discuss management of the Community Orchard trees
11. To discuss the October 7th Litter Pick
12. To review the budget to date
13. To approve the accounts for September 2023 - appendix 2
14. To discuss moving the November meeting date
15. To discuss whether work needs to be undertaken on the large conifers in Rosemary Close
16. Members questions
17. Date of next meeting - 12th October at 8pm – West Wycombe Community Library

SHARON L. HENSON, CLERK

7.9.2023

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombeparishcouncil.gov.uk**

Appendix 1**Correspondence received – 10th August – 7th September 2023**

1. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
2. Website analysis for August – emailed.
3. Email from a resident following up on our response relating to the installation of the outdoor gym equipment – emailed to Councillors.
4. Agendas for North West Community Board on 7th September and Active Travel Aspirations Teams meeting on 14th September
5. BMKALC training events – forwarded to Councillors.
6. Confirmation of artwork for Outdoor Gym sign – order placed for the company to instal.
7. Request from a Copperfields resident to have a neighbours overhanging tree cut back ; letter sent to householder and work undertaken, however pavement still difficult to use due to parked cars.
8. BMKALC updates
9. Confirmation of an appointment to instal a Smart meter on the feeder pillar on the triangle – 6th appointment!
10. Please read the email on Government Planning policy sent to you on 9th August as it is an agenda item. Not all of the three consultations would appear to be relevant. The one on Permitted Development Rights may be.

Clerks Report

1. Clerk has asked Cllrs Hayday to help progress the siding out along Chorley Road; West Wycombe Estate has cut back the hedge
2. The Clerk has placed the order for the Outdoor Gym Sign and it will be erected on 7th September.
3. The Clerk has reported light 21 in High Street not working and the light near allotments as permanently on
4. The Clerk has forwarded to the Headmaster photos of parents parking on double yellow lines
6. The sheep have now been shut out of The Community Orchard.
7. Allotment rent invoices are in the process of going out.
8. We have an interment of ashes on 23rd September, Cllr Mrs Copley will represent the parish council.
9. The damage on the half barrier means we could not unlock it. VG have provided a temporary repair and will have to make a new barrier and locking mechanism. Barrier is locked open with chain and padlock
10. The scramble net and fixings have been delivered and are installed.
11. Clerk is in communication with SWARCO about the MVAS

Appendix 2**Payments to be made in September 2023**

Castle Water (dd)	£45.30	Allotment water
Post Office (debit card)	£24.00	Stamps
Mrs S Henson (BACS)	£956.97	August salary and expenses
Bucks Council (BACS)	£232.43	September pension
HMRC – online (BACS)	£125.44	Tax & NI
Acorn Landscaping (BACS)	£692.72	Highway grass, burial ground, Pedestal strimming
Acorn Landscaping (BACS)	£133.00	Bradenham Road bus stop; burial ground turf & soil for 3 graves
TBS Hygiene (BACS)	£123.84	August collections
West Wyc Comm Library (BACS)	£100.00	5 meetings at £20 per meeting
West Wyc Community Assoc (BACS)	£54.25	Community Litter pick
K. Heybourn (BACS)	£300.00	Gravedigging
Giff gaff (debit card)	£6.00	Monthly charge for mobile
Smart Numbers (dd)	£23.99	Monthly service charge
Southern Electric (dd)	£215.42	
Total	£3033.36	

Expecting invoices from Mr Stocks, Signs Scott, Stillman Garden Care and South Bucks Business Products. The second half of the precept is due.

Statement of account as at 1st September 2023

Opening balance as at 1 st August	£39576.01
Less August payments	£ 3179.93
Less Southern Electric bill issued after meeting	£ 424.15
Plus interment and grave digging fee	£ 475.00
Plus credit from Southern Electric	£ 1.71
Total	£ 36446.93