



*West Wycombe
Parish Council*

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 12th OCTOBER 2023 at 8PM
IN THE COMMUNITY LIBRARY, WEST WYCOMBE**

**MEMBER OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND
WEARING A MASK IS VOLUNTARY
PLEASE DO NOT ATTEND IF YOU HAVE COVID SYMPTOMS**

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the September Parish Council Meeting
4. Clerk's report on progress on items in the previous minutes

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING RE-OPENED

5. Correspondence – see Appendix 1
6. Planning Applications and Decisions: None at the time of producing the agenda
7. To discuss the budget for 2024 2025
8. To discuss the 80th Anniversary of D Day on 6th June 2024
9. To report any highways issues
10. To discuss management of the Community Orchard trees
11. To consider whether to make any donations to community organisations
12. To receive the external auditors report
13. To approve the accounts for October 2023 - appendix 2
14. Members questions

Meeting to be closed – Exclusion of Public and Press, to exclude public and press in accordance with s1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting during consideration of the item set out in Agenda item 15, due to the confidential nature of this item.

15. To discuss the HR elements for the recruitment of a new Clerk

16. Date of next meeting - 2nd November at 8pm – West Wycombe Community Library

SHARON L. HENSON, CLERK

5.10.2023

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombeparishcouncil.gov.uk**

Appendix 1

Correspondence received – 14th September - 5th October 2023

1. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
2. Website analysis for September – emailed.
3. Invitation to Clerks Forum in Aylesbury on Monday 9th October.
4. BMKALC updates – emailed
5. Buckinghamshire Council consultation on Polling Districts – on website
6. Notification of changes to terms and conditions and prices for website – our price will not change.
7. Notification of the roadworks connected with the Molins site – emailed
8. Notification from North West Community Board that West Wycombe High Street has been put forward for air quality monitoring.
9. Letter re the latest status of the High Street Project – still no costings - enclosed

Clerks Report

1. Clerk has reported a deep pothole in Towerage Lane
2. Grass has been cut on the bank at the Chapel Lane end of Towerage Lane.
3. We need to have all the grips cleaned before we have more heavy rain.
4. We have had two tenants relinquishing their allotment plots. One existing tenant is considering swapping from a full size plot to half size plot. We have four people on the waiting list – the closest is Oakridge Road. We will ask in the next issue of Contact if anyone is interested.
5. We have rent from two tenants currently unpaid. So far we have received £450.
6. Clerk has submitted meter readings for both water meters. Clerk has tried to turn off the allotment water but could not get any movement on the stopcock – all of which is plastic, as is the key!
7. Clerk has written to the owners of Gerrard Court about the overhanging plants all of which are at eye height.
8. Clerk is in communication with SWARCO about the MVAS – modifications are being tested
9. Clerk has written to Buckinghamshire Council chasing them about the 50mph signs which should have been installed 12 months ago and at least by March.
10. Clerk has written to Buckinghamshire Council asking inspection and action to be taken regarding the trees in Rosemary Close.
11. Clerk has picked up a new supply of litter sacks from Waste and Cleansing at Amersham.
12. Clerk has asked Mr Stocks to inspect the fences and gate posts in the burial ground and Community Orchard.
13. The Smart meter has been fitted in the feeder pillar on the triangle.

Appendix 2

Payments to be made in October 2023

Castle Water (dd)	£15.08	Allotment water
Mrs S Henson (BACS)	£632.02	September salary and expenses
Bucks Council (BACS)	£232.43	October pension
HMRC – online (BACS)	£125.44	Tax & NI
Acorn Landscaping (BACS)	£692.72	Highway grass, burial ground, Pedestal strimming
TBS Hygiene (BACS)	£154.80	September collections
The Chiltern Society	£30.00	Annual subscription
Sparkx	£275.40	Street light repairs
Giff gaff (debit card)	£6.00	Monthly charge for mobile
Smart Numbers (dd)	£23.99	Monthly service charge
Southern Electric (dd)	£215.42 approx	Street light energy
Southern Electric (dd)	£43.40	Feeder pillar
Southern Electric (dd)	£72.09	Feeder pillar
Total	£2518.79	

Statement of account as at 1st October 2023

Opening balance as at 1 st September	£36448.64
Less September payments	£ 5668.04
Plus final 50% of precept	£21250.00
Plus allotment rents	£ 405.00
Total	£ 52435.60



Buckinghamshire
Highways



Community
Boards

October 2023

Introduction

Thank you for your patience with the **West Wycombe Road Layout Improvements** scheme. The engineers in the Buckinghamshire Highways team have undertaken a detailed review of the proposals and this letter is to share with you the outcome and recommendations.

In April 2023, the Buckinghamshire Council appointed new contractors to provide our Highways service and this new alliance is called Buckinghamshire Highways. The engineers in the new service were asked to review the work of the previous Council contractor, and to assess the following:

- The project has sufficient budget
- It is deliverable/feasible
- There are other things we could do to solve the wider problem
- It offers value-for-money for the taxpayer, town and parish councils, and other local organisations

Scheme: West Wycombe Road Layout Improvements (following from West Wycombe High Street Bollards)

The engineers have recommended that we **proceed** with the West Wycombe Road Layout Improvements and provided the following details:

"As all options have already been identified and reviewed in depth through the Feasibility Study, our recommendation would be to proceed with the scheme (no waiting at any time restrictions, remove centre lining and install carriageway edge markings). However, this scheme will need to be repriced as there is potentially insufficient funding available."

The engineers at the new Buckinghamshire Highways service will be in touch with you with the steps that will take place to progress the project.

If you wish to discuss the matter further, please do not hesitate to contact your Community Board Manager.

Kind regards,

Buckinghamshire Highways

Community Boards