



*West Wycombe
Parish Council*

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 11th MAY 2023 at 8PM
IN THE CHURCH ROOM, WEST WYCOMBE**

**MEMBER OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND
WEARING A MASK IS VOLUNTARY
PLEASE DO NOT ATTEND IF YOU HAVE COVID SYMPTOMS**

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the April Parish Council Meeting
4. Clerk's report on progress on items in the previous minutes

MEETING CLOSED FOR PUBLIC QUESTIONS AND MEETING RE-OPENED

5. Correspondence – see Appendix 1
6. Planning Applications and Decisions: None at the time of producing the agenda
7. To report and discuss highways issues
8. To discuss The Local Plan for Buckinghamshire and The Local Transport Plan
9. To make a decision as to what work is required in the Burial Ground
10. To make a decision on work required on the Pedestal Playing Field
11. To discuss the APM to be held on 25th May
12. To approve the accounts for May 2023 - appendix 2
13. Members questions
14. Date of next meeting - Annual Parish Meeting on 25th May, 8th June, both at 8pm in The Church Room, West Wycombe

SHARON L. HENSON, CLERK

3.5.2023

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombeparishcouncil.gov.uk**

Appendix 1

Correspondence received 13th April -3rd May 2023

1. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
2. Website analysis for April – emailed.
3. BMKALC Annual subscription
4. Confirmation that Downley Dynamos will be having their annual presentation and bbq in the Pedestal Playing Field on 9th July as previously requested.
5. Molins site work schedule – emailed
6. Notification of future North West Community Board dates – 27th July, 7th December, 1st February.
7. Email from PC Danny O'Driscoll – unable to attend APCM as still seconded to Wycombe Police Station due to shortage of officers.
8. Acceptance for APCM from Alison Rimmer for Wets Wycombe Churches and David Surtees Dawson for the National Trust; unable to attend from Sir Edward.
9. Acknowledgement of a Planning Enforcement submission for a property in Chorley Road.

Clerks Report

Due to Clerk's Annual Leave there was only 1 week between the meeting and leaving the UK and two days before the next meeting.

1. The replacement batteries and pads have been installed in our two defibrillators.
2. Clerk invited organisation to the APM by email – sent on 18th April
3. Clerk provided information to the Pre-School regarding a tree in their grounds
4. All the bags of rubbish from the Litter Pick was collected as arranged.
5. Clerk has publicised Bluebird Care for the efforts of the two volunteers from their organisation who heled at the Litter Pick.
6. Clerk has written to Highways and the National Trust regarding ownership of Meads Yard.
7. We have a burial on 15th May at 11.00am for a resident of Portway Drive.
8. Clerk has advised Acorn Landscapes that we are reviewing any action on the 'grass' in the burial ground.
9. Decision still to be made on the play equipment after a site visit by Councillors.
10. Clerk has chased West Wycombe Estate about the tree in the Orchard – said it has to be removed by 13th May as it is affecting the ground and removing it could cause damage to the wild flowers which are beginning to grow.
11. Clerk has purchased a new Grants of Exclusive Rights book for the burial ground – expensive at £128 but is twice the size of the previous book – no choice - and will last for many years.

Appendix 2

Payments to be made in May 2023

Castle Water (dd)	£21.50	Allotment water
Castle Water (dd)	£31.88	Burial ground water
Mrs S Henson (BACS)	£632.02	April salary
Bucks Council (BACS)	£232.43	May pension
HMRC – online (BACS)	£125.44	Tax & NI
Acorn Landscaping (BACS)	£692.72	Highway grass, burial ground, Pedestal strimming
TBS Hygiene (BACS)	£115.20	April collections
Rialtas Solutions (BACS)	£188.78	Accounts package annual support and maintenance
Rialtas Solutions (BACS)	£197.40	Allotment package annual support and maintenance
Shaw & Sons (BACS)	£153.60	Grants of Exclusive Rights of Burial book
BMKALC (BACS)	£204.79	Annual subscription for BMKALC & NALC
Buckinghamshire Council	£239.20	Burial Ground annual waste collection
Giff gaff (debit card)	£6.00	Monthly charge for mobile
Smart Numbers (dd)	£23.99	Monthly service charge
Southern Electric (dd)	£247.55 approx	Streetlight energy
Total	£3112.50	

Statement of account as at 1st May 2023

Opening balance as at 1 st April	£17250.30
Plus 50% of Precept	£21,250.00
Plus Devolved Services income	£2283.14
VAT refund	£4034.91
Credit from Southern Electric	£26.15
Less April payments	£2696.60
Total	£ 42,147.90