



*West Wycombe  
Parish Council*

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
TO BE HELD ON THURSDAY 10<sup>th</sup> AUGUST 2023 at 8PM  
IN THE COMMUNITY LIBRARY, WEST WYCOMBE**

**MEMBER OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND  
WEARING A MASK IS VOLUNTARY  
PLEASE DO NOT ATTEND IF YOU HAVE COVID SYMPTOMS**

**AGENDA**

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the July Parish Council Meeting
4. Clerk's report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS**

**MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications and Decisions: None at the time of producing the agenda
7. To discuss the High Street feasibility study
8. To make a decision about cutting the Community Orchard
9. To report any highways issues
10. To approve the accounts for August 2023 - appendix 2
11. Members questions
12. Date of next meeting - 14<sup>th</sup> September at 8pm – West Wycombe Community Library

SHARON L. HENSON, CLERK

3.8.2023

***PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,  
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU  
Telephone: 01494 – 448048 Email: [clerk@westwycombeparishcouncil.gov.uk](mailto:clerk@westwycombeparishcouncil.gov.uk)***

## Appendix 1

### Correspondence received – 14<sup>th</sup> July – 3<sup>rd</sup> August 2023

1. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
2. Website analysis for July – emailed.
3. Molins site work schedule – emailed.
4. Confirmation of receipt of our report to Planning Enforcement about change of use at Gerrard Court
5. Emails from the Licensing Authority after concerns raised about The George & Dragon – none of the issues raised come under Licensing.
6. Email from a resident following up on our response relating to the installation of the adult gym equipment and comments on our website – emailed to Councillors.
7. Agenda for North West Community Board – Cllr Mrs Smith and the Clerk attended. Still no official indication that the High Street project has been approved or what the cost would be.
8. Confirmation of delivery of the scramble net to Smalldean Lane on 8<sup>th</sup> August.
9. Response from West Wycombe Estate after raising concerns about the volume of the music at a recent wedding at the park – no more weddings are booked for this year; we now have contact numbers and they will make sure the on-site person monitors the music levels more carefully.
10. West Wycombe Estate have advised us that the tree fallen over footpath WWY16/17 will be removed in August.
11. BMKALC training events – forwarded to Councillors.

### Clerks Report

1. Clerk has written to a resident whose boundary on the High Street has vegetation growing over the wall.
2. The Clerk has reported Gerrard Court to Planning Enforcement.
3. The Clerk has raised issues about The George & Dragon to the Licensing Authority
4. The Clerk has asked for a price for the sign for the Pedestal Playing Field
5. The Clerk has asked Downley Dynamos contractor to cut the playing field grass – we will deduct the cost off the annual rental fee.
6. The fallen tree has been removed from the Community Orchard.
7. The field gate into the Community Orchard has been chained and locked whilst the sheep are in the field.
8. The Clerk has asked for more parking warden visits in the High Street
9. The Clerk has ordered a supply of litter pick bags and booked the collection of the litter for 9<sup>th</sup> October.
10. The Clerk has been communicating with Thames Valley Police about parking in Beechwood Road.
11. The Clerk attended the Bucks Clerks Forum where the new Transport and Highways contracts were discussed as well as the boundary changes and using the services of the Community Payback Teams
12. The Clerk has written to Jim Stevens asking for advice about the High Street Feasibility Project.
13. Allotment rent invoices will go out in early September.
14. We have an interment of ashes in August.
15. Clerk has been in contact with Radnage Parish Council Clerk about the number of tractors with fully loaded trailers and HGV's travelling through the High Street at speed to a site in Radnage.
16. West Wycombe Estate have repaired the road leading to Meads Yard.

## Appendix 2

### Payments to be made in August 2023

Castle Water (dd)	£21.51	Allotment water
Sophos (debit card)	£50.00	Internet ant-virus
Mrs S Henson (BACS)	£648.22	July salary and expenses
Bucks Council (BACS)	£232.43	August pension
HMRC – online (BACS)	£125.44	Tax & NI
Acorn Landscaping (BACS)	£772.72	Highway grass, burial ground, Pedestal strimming, conifer at Rosemary
TBS Hygiene (BACS)	£123.84	July collections
A.E. Evans	£994.31	Replacement scramble net
Giff gaff (debit card)	£6.00	Monthly charge for mobile
Smart Numbers (dd)	£23.99	Monthly service charge
Microsoft (debit card)	£59.99	Annual renewal

### Total £3058.45

### Statement of account as at 1<sup>st</sup> August 2023

Opening balance as at 1 <sup>st</sup> July	£35363.11
Less July payments	£ 2241.99
Plus memorial fee for Mr Colsell	£ 84.00
Plus Community Infrastructure Levy	£ 6370.89
<b>Total</b>	<b>£ 39576.01</b>