



**YOU ARE SUMMONED TO ATTEND  
THE ANNUAL MEETING OF THE PARISH COUNCIL  
ON THURSDAY 11TH MAY 2023  
AT 8 P.M.  
IN THE CHURCH ROOM, WEST WYCOMBE**

**MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND**

**AGENDA**

1. Apologies for Absence
2. Election of Chairman and Signing the Declaration of Acceptance
2. Election of Vice Chairman
3. Appointment of Responsible Financial Officer
4. Appointment of Internal Auditor
5. Nomination of Council Members to sit on Outside Bodies:

Representative to sit on Buckinghamshire Council North West Community Board  
Representative to it on West Wycombe Community Association

6. To receive a statement of the accounts ending 31<sup>st</sup> March 2023

Following the Annual Parish Council Meeting, the May Parish Council Meeting will be held as per the Agenda issued.

S.L. HENSON, CLERK

3.5.2023

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,  
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU  
Telephone: 01494 – 448048 Email: clerk@westwycombeparishcouncil.gov.uk**