

MINUTES OF THE MEETING HELD ON THURSDAY 9TH JUNE 2022 AT 8.00 PM IN THE
CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mr S. Cope, Cllr Mr N. Harris, Mrs V. Smith, Mrs K. Cheshire, Mrs E. Copley, Ms C. Rowland

In attendance: Mrs A Wright, Mrs S. Henson - Clerk

APOLOGIES: Cllr Mr J. Carstensen (work)

Buckinghamshire Cllr Mr D. Hayday, Buckinghamshire Cllr Mrs O. Hayday

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING TO ITEMS ON THE AGENDA – Cllr Cope declared a pecuniary interest in the item relating to the Chairman's Allowance.

CONFIRMATION AND SIGNING OF MINUTES OF THE ANNUAL PARISH COUNCIL MEETING AND THE MAY PARISH COUNCIL MEETING

The Minutes for both the May meetings were agreed by those Councillors present and signed by the Chairman.

CLERK'S REPORT

1. Clerk is waiting to receive a response from the Asset Manager at Bucks Council stating in relation to our request about undertaking the work on the Pedestal Monument, adding it to the Asset Register and future liability.
2. The Church Lane street light is being further investigated.
3. Chairman and Clerk will attend the school and pre-school to present Commemorative Mugs on Friday 10th June from 13.00hrs
4. Clerk has given Ernest Barnes Ltd suggested dates for a site visit in connection with repairing the cobbles under the arch. Clerk met with the contractor on 7th June. Could not undertake the work until next April; the whole area would need to be lifted and re-set; planning permission and advice required as in Conservation Area; would need to close area for 3 -4 weeks if using lime mortar to set the cobbles in.
5. Owners of The Dower House will be arranging for the cutting back of the trees around the street light and belisha beacon at the zebra crossing.
6. Cllr Harris collected and installed the Commemorative seat from Wooden Weasel.
7. Clerk worked daily with Bucks Council about Church Lane waste and recycling. It was eventually removed on Thursday 26th May; however it has not been permanently resolved as the following weekly collection has not been carried out completely and this poor service continues to the current day.
8. Clerk will order a sign for the Pedestal Playing Field barrier advising it could be closed without notice.
8. The Clerk will order appropriate signage re dogs on leads and dog fouling for the Community Orchard.

MEETING CLOSED FOR PUBLIC QUESTION TIME
MEETING REOPENED

296.1 **Correspondence received 13th May – 7th June 2022**

1. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
2. Website statistics – emailed
3. Police & Crime Commissioners bulletin – emailed and on website
4. WAALC email on the future of the Association and clarifying how the Wycombe area will be represented in the future via BMKALC. Our annual subs have been returned.
5. Confirmation from Planning Enforcement that the Pedestal Garage intend to submit a planning application for the Renault signage.
6. Notification of the Rural Forum Farm Tour and transport on 23rd June in Stowe. Clerk will attend.
7. Contract details from Network Rail for their use of part of The Pedestal Playing Field Car Park – Clerk has negotiated a fee of £700 and deep clearance of the embankment behind the playing field fence – work on the embankment has been undertaken and the car park usage from 6th June.
8. Emails from residents of Church Lane whose waste and recycling had not been

collected, some for three weeks.

9. Notification from Councillor Hayday that his bid for road works in his Ward have been decided and the Pedestal Roundabout will be resurfaced.
10. Resident's emails over more non collection of waste and recycling – Clerk has provided postcodes in an attempt to rectify the situation.
11. Network Rail licence for using the Pedestal Playing Field car park.
12. Email from a resident in West Wycombe Road in connection with the flats under construction and the Estate Agents marketing them as two bed flats – Clerk has passed on screen shots of the Estate agents marketing to the planning officer.
13. Bucks Council PID – project document and costing for implementing the High Street feasibility Study – emailed.
14. Request from a resident to cut back the hedging and plants which are overgrowing the top of the entry to the Church Lane houses.
15. Request from Buckinghamshire Council to clear the High Street for gully emptying overnight – Clerk has asked for a date in the week beginning 20th June.

296.2 Planning Applications & decisions:

Applications

22/06019/FUL & 22/06020/LBC -The High Barn Bradenham Road West Wycombe -

Householder application for creation of habitable rooms over existing garage and insertion of three dormer windows to the front – no objection.

22/05995/FUL & 22/06339/LBC -The High Barn Bradenham Road West Wycombe

Construction of dwelling to replace the existing annex and associated alterations (gate retrospective) - we have no objections in principal to the proposal for the house, however we query the surface of the drive which on one plan is permeable and the other is semi permeable; section on landscaping we would like to know exactly which trees are to be pruned as we have a row of field maple and hornbeam which form the boundary between West Wycombe Estate and the applicants property and are in the Conservation Area. We also have concerns about the retrospective application for the gate as a highway access as this is an extremely busy and fast road.

Decisions

22/05351/FUL-Autumn House 11 Beechwood Road -Householder application for construction of single storey rear extension to replace existing conservatory – permit.

296.3 To receive and discuss the internal auditor's report

It was resolved to accept the report. No issues were raised. Cllr Cope thanked the Clerk/RFO for her work on the accounts.

296.4 To complete the Annual Governance Statement

Cllr Cope read out the statements which were all answered in the affirmative. The document was signed by Cllr Cope.

296.5 To agree to pay the internal auditor £125

Councillors thanked the internal auditor for a very thorough inspection, and it as resolved to make the payment of £125.

Cllr Cope left the room and Cllr Harris took the Chair

296.6 To agree to pay the Chairman's allowance of £150

It was resolved to make a payment of £150 to Cllr Cope.

Cllr Cope re-joined the meeting and took the Chair.

296.7 To approve the accounts for the year ending 31st March 2022

It was resolved to approve the accounts. Cllr Cope and the Clerk/RFO signed the document.

296.8 To note the date of 13th June until 22nd July for the public inspection of the annual accounts

It was duly noted. The Clerk/RFO will now send all the relevant paperwork to the external auditor.

296.9 To report any highways issues and discuss the consultation process of the High Street study

West Wycombe Estate will be contacted regarding the hedge and bank on the side of Church Lane and the hedge along Chorley Road before the allotments. Once the work has been completed the Clerk will ask TfB to side out the pavement along Chorley Road.

The PID High Street project document was studied and agreed that it could be presented to the North West Community Board for approval. It was resolved that we would contribute £8000.

Thames Water leak at Kitty's Lodge has been reported and the repair is due on 14/16 June, however the leak has caused the road surface to break up.

296.10 To discuss the site of the burial ground water meter

Currently the meter is hidden in the hedge and is almost impossible to read – we need to create a clearer area. Cllr Harris will investigate the site.

296.10 To approve the accounts for June 2022 – appendix 2

It was resolved to approve the accounts.

296.12 Members questions

Cllr Ms Rowland will send out a map for Councillors to indicate the best sites for setting up Speedwatch and then progress to the next stage with the Speedwatch online site and volunteers.

296.12 Date of next meeting

14th July 2022 at 8pm in The Church Room

Payments to be made in June 2022

Castle Water (dd)	£12.40	Allotment water 3/6
Castle Water (dd)	£13.56	Burial ground water
Mrs S Henson - BACS	£619.02	May salary
Mrs S Henson -BACS	£53.69	Expenses May 2022 – mileage & time capsule
Bucks Council - BACS	£231.34	June pension
HMRC – BACS	£95.40	Tax
Acorn Landscaping - BACS	£692.72	Highway grass, burial ground maint, Pedestal strimming
TBS Hygiene - BACS	£115.20	May collections
R.J Stallwood & Co - BACS	£648.00	Pedestal car park maintenance
Simon Cope - BACS	£150.00	Chairman's allowance
Miss L M Hewitt - BACS	£125.00	Internal audit honorarium
The Wooden Weasel	£1668.00	Burial Ground seat
Chiltern Rangers	£1896.00	Community Orchard
Giff gaff (debit card)	£6.00	Monthly charge for mobile
Smart Numbers (dd)	£23.99	Monthly service charge
Southern Electric (dd)	£76.44	Streetlight energy
Total	£6426.76	

Statement of account as at 1st June 2022

Opening balance as at 1 st May	£51958.00
Less May payments	£4244.48
Plus memorial fee	£90.00
Total	£47803.52