



*West Wycombe  
Parish Council*

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
TO BE HELD AT 8pm ON THURSDAY 12<sup>th</sup> MAY 2022  
IN THE CHURCH ROOM, WEST WYCOMBE**

**MEMBERS OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND  
WEARING A MASK IS VOLUNTARY; PLEASE DO NOT ATTEND IF YOU HAVE COVID SYMPTOMS**

**AGENDA**

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the April Parish Council Meeting
4. Clerk's report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS AND MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions: **22/06116/CTREE, The Dower House High Street West Wycombe** -Crown reduce by up to 4 metres and crown lift low branches to 5m (removing secondary branches only) to 2 x Cherry  
**22/05557/FUL, Hill Cottage Church Lane West Wycombe** -Householder application for construction of single storey side and rear extension and outhouse conversion and extension
7. To discuss the allotment water supply
8. To discuss the possibility of an outdoor gym area in the Pedestal Playing Field
9. To report and discuss any highways issues including Community Speedwatch and the High Street feasibility study
10. To agree to modify the Pedestal Playing Field barrier
11. To discuss Her Majesty's Platinum Jubilee Celebrations for 2022 – wording for commemorative bench; distribution of Commemorative memorabilia; the Beacon, the Community Picnic
12. To approve the accounts for May 2022- appendix 2
13. Members questions
14. Date of next meeting - June 9<sup>th</sup> 2022 at 8pm in The Church Room

SHARON L. HENSON, CLERK

5.5.2022

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,  
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU  
Telephone: 01494 – 448048 Email: [clerk@westwycombeparishcouncil.gov.uk](mailto:clerk@westwycombeparishcouncil.gov.uk)**

## Appendix 1

**Correspondence received 14<sup>th</sup> April - 5<sup>th</sup> May 2022**

1. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
2. Website statistics – emailed
3. Police and Crime Commissioner's Newsletter – emailed and on website
4. North West Community Board – advising about the budget for this year. Grants for up to £15,000. Contribution required for anything over £1000.
5. Confirmation that TfB will submit an up to date bid for the High Street Feasibility Study project. A3 plans are being produced for the consultation process.
6. WAALC email on the general consensus that the Association has probably come to the end of its natural life, however the Chairman is making sure that parishes in the Wycombe area will still be represented.
7. Confirmation from Planning Enforcement that they are investigating the Renault signage.
8. Notification of the Rural Forum Farm Tour on 23<sup>rd</sup> June in Stowe.
9. Emails regarding a non-approved memorial stone.
10. Request for pre-school parents to park in the Pedestal Playing Field Car Park for Walk to School week 17 -21 May. Clerk has given permission.
11. VG have supplied information for re hanging the Pedestal Playing Field half barrier – no new materials are required but approximately 8-man hours at £65 per hour.

**Clerks Report**

1. Clerk is waiting to receive a response from the Asset Manager at Bucks Council stating in relation to our request about undertaking the work on the Pedestal Monument, adding it to the Asset Register and future liability.
2. The Church Lane street light is being further investigated.
3. The hard standing for the Bradenham Road bus stop before the bridge has now been cleared.
4. Pedestal Playing Field car park maintenance took place on 4<sup>th</sup> May.
5. The half barrier at the Pedestal Playing Field Car Park needs rehangng from the opposite side as cars are often parked in front of it and the new litter bin is higher than the barrier both issues making it difficult to close it at short notice.
6. All the posters and leaflets for the Platinum Jubilee have been issued and delivered in Contact as well as put on our website and Facebook Page as well as West Wycombe Events Facebook page.
7. We expect invoices for the Pedestal Car Park maintenance and annual insurance.

**Appendix 2****Payments to be made in May 2022**

Hatts Locksmith – debit card	£28.65	Allotment padlock
Castle Water (dd)	£12.40	Allotment water 2/6
Mrs S Henson - BACS	£619.22	April salary
Mrs S Henson -BACS	£76.20	Expenses April 2022 – APM refreshments
Bucks Council - BACS	£231.34	May pension
HMRC – BACS	£95.20	Tax
Acorn Landscaping - BACS	£757.72	Highway grass, burial ground & maint, Pedestal strimming maint
TBS Hygiene - BACS	£144.00	April collections
Rialtas - BACS	£154.80	Software support – accounts package
South Bucks Business Products -BACS	£75.00	Leaflets for Contact and posters
JSG Handyman - BACS	£55.00	Allotment tap lock and padlock
Giff gaff (debit card)	£6.00	Monthly charge for mobile
Smart Numbers (dd)	£23.99	Monthly service charge
Southern Electric (dd)	£83.57	Streetlight energy

**Total £2363.09****Statement of account as at 1<sup>st</sup> May 2022**

Opening balance as at 1 <sup>st</sup> April	£27731.36
Plus Precept	£21250.00
Plus Devolved Services	£2094.62
Plus VAT refund	£4145.15
Plus second burial fee`	£190.00
Plus headstone inscription fee	£35.00
Less April payments	£3488.13
<b>Total</b>	<b>£51958.00</b>