



# West Wycombe Parish Council

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
TO BE HELD AT 8PM ON THURSDAY 9<sup>th</sup> JUNE 2022 IN THE CHURCH ROOMS, WEST WYCOMBE**

**MEMBER OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND  
WEARING A MASK IS VOLUNTARY; PLEASE DO NOT ATTEND IF YOU HAVE COVID SYMPTOMS**

## **AGENDA**

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the Annual Parish Council Meeting and the May Parish Council meeting
4. Report on progress on items in the previous minutes

## **MEETING CLOSED FOR PUBLIC QUESTIONS AND MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning applications & Decisions:  
**22/06019/FUL & 22/06020/LBS -The High Barn Bradenham Road West Wycombe -**  
Householder application for creation of habitable rooms over existing garage and insertion of three dormer windows to the front  
  
**22/05995/FUL & 22/06339/LBS -The High Barn Bradenham Road West Wycombe**  
Construction of dwelling to replace the existing annex and associated alterations (gate retrospective)
7. To receive and discuss the internal auditor's report
8. To complete the Annual Governance Statement
9. To agree to pay the internal auditor £125
10. To agree to pay the Chairman's allowance of £150
11. To approve the accounts for the year ending 31<sup>st</sup> March 2022
12. To note the date of 13<sup>th</sup> June until 22<sup>nd</sup> July for the public inspection of the annual accounts
13. To report any highways issues and discuss the consultation process of the High Street study
14. To discuss the site of the burial ground water meter
15. To approve the accounts for June 2022 signing of cheques - appendix 2
16. Members questions
17. Date of next meeting -Thursday 14<sup>th</sup> July at 8pm in the Church Rooms, West Wycombe

SHARON L. HENSON, CLERK

1.6.2022

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,  
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU  
Telephone: 01494 – 448048 Email: clerk@westwycombeparishcouncil.gov.uk**

## Appendix 1

**Correspondence received 13<sup>th</sup> - 31<sup>st</sup> May 2022**

1. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
2. Website statistics – emailed
3. Police & Crime Commissioners bulletin – emailed and on website
4. WAALC email on the future of the Association and clarifying how the Wycombe area will be represented in the future via BMKALC. Our annual subs have been returned.
5. Confirmation from Planning Enforcement that the Pedestal Garage intend to submit a planning application for the Renault signage.
6. Notification of the Rural Forum Farm Tour and transport on 23<sup>rd</sup> June in Stowe. Clerk will attend.
7. Contract details from Network Rail for their use of part of The Pedestal Playing Field Car Park – Clerk has negotiated a fee of £700 and deep clearance of the embankment behind the playing field fence – work on the embankment undertaken this week and the car park usage from 6<sup>th</sup> June.
8. Emails from residents of Church Lane whose waste and recycling had not been collected for three weeks.
9. Notification from Councillor Hayday that his bid for road works in his Ward have been decided and the Pedestal Roundabout will be resurfaced.
10. Resident's emails over more non collection of waste and recycling – Clerk has provided postcodes in an attempt to rectify the situation.
11. Network Rail licence for using the Pedestal Playing Field car park.

**Clerks Report**

1. Clerk is waiting to receive a response from the Asset Manager at Bucks Council stating in relation to our request about undertaking the work on the Pedestal Monument, adding it to the Asset Register and future liability.
2. The Church Lane street light is being further investigated.
3. Chairman and Clerk will attend the school and pre-school to present Commemorative Mugs on Friday 10<sup>th</sup> June from 13.00hrs
4. Clerk has given Ernest Barnes Ltd suggested dates for a site visit in connection with repairing the cobbles under the arch.
5. Owners of The Dower House will be arranging for the cutting back of the trees around the street light and belisha beacon at the zebra crossing.
6. Cllr Harris will collect and install the bench from Wooden Weasel; Clerk will supply ribbon and scissors.
7. Clerk worked daily with Bucks Council about Church Lane waste and recycling. It was eventually removed on Thursday 26<sup>th</sup> May; however it has not been permanently resolved as the following weekly collection has not been carried out completely!

**Appendix 2****Payments to be made in June 2022**

Castle Water (dd)	£12.40	Allotment water 3/6
Castle Water (dd)	£13.56	Burial ground water
Mrs S Henson - BACS	£619.02	May salary
Mrs S Henson -BACS	£53.69	Expenses May 2022 – mileage &time capsule
Bucks Council - BACS	£231.34	June pension
HMRC – BACS	£95.40	Tax
Acorn Landscaping - BACS	£692.72	Highway grass, burial ground maint, Pedestal strimming
TBS Hygiene - BACS	£115.20	May collections
R.J Stallwood & Co	£648.00	Pedestal car park maintenance
Giff gaff (debit card)	£6.00	Monthly charge for mobile
Smart Numbers (dd)	£23.99	Monthly service charge
Southern Electric (dd)	£76.44	Streetlight energy
<b>Total</b>	<b>£2587.76</b>	

**Statement of account as at 1<sup>st</sup> June 2022**

Opening balance as at 1 <sup>st</sup> May	51958.00
Less May payments	4244.48
Plus memorial fee	90.00
<b>Total</b>	<b>47803.52</b>