

MINUTES OF THE MEETING HELD ON THURSDAY 14<sup>TH</sup> OCTOBER 2021 AT 8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mr S. Cope, Mr N. Harris, Mrs V. Smith, Mrs K. Cheshire, Mr J. Carstensen, Mrs E. Copley, Ms C Rowland

In attendance: Mrs S. Henson - Clerk Buckinghamshire Cllr Mrs O. Hayday,

APOLOGIES: Mrs A Wright (work), Buckinghamshire Cllr Mr D. Hayday

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING TO ITEMS ON THE AGENDA – Cllr Harris declared a pecuniary interest in the planning application 21/07915/TPO

CONFIRMATION AND SIGNING OF MINUTES OF THE SEPTEMBER PARISH COUNCIL MEETING

The Minutes for the September Parish Council meeting were agreed by those Councillors present and signed by the Chairman.

CLERK'S REPORT.

1. BMKALC training on planning on 9<sup>th</sup> September and Annual Conference on 22<sup>nd</sup> September – Clerk attended.
2. Blachere Lighting cannot provide connecting rings for the Christmas Tree lights but by modifying the feeder pillars we can get round the issue. Clerk has been in contact with D Dakin.
3. Clerk has had a meeting with West Wycombe Estate to go through some maintenance issues – they will help repair the Pedestal Car Park once they have a grader available; will ask Connells to cut the field hedge leading into the High Street; talked about the impact of car park charging on parking habits; clearing the ground under the trees adjacent to Gerrard Court; potholes in area near Lacemakers.
4. Reminder letters have been sent to two tenants to pay their allotment rent – we have received a total of £465 in allotment rents and now have £60 outstanding.
5. Clerk organised the collection of the bags from the Community Litter Pick.

MEETING CLOSED FOR PUBLIC QUESTION TIME  
MEETING REOPENED

288.1 Correspondence received 10<sup>th</sup> September – 14<sup>th</sup> October 2021

1. Buckinghamshire Council daily and weekly updates and press releases – links on website.
2. Website analysis for September - emailed
3. Agenda for the Rural Forum on 14<sup>th</sup> October at 5pm via Teams
4. Email from North West Chilterns Community Board about tree planting – emailed
5. Thank you from the PCC for the donation towards the Village Clock service.
6. Survey from BMKALC for Clerks and Councillors – emailed
7. Copied in emails with Royal Mail about the siting of the post box in Bradenham Road
8. Copied in emails from Cllr Mrs Smith and Cllr Hayday relating to the lack of waste collection bags for the High Street residents.
9. Buckinghamshire Council consultation on the size of the Council in the future – emailed and on website.
10. Buckinghamshire Council consultation on the budget for 2022/2023 – emailed and on website.

288.2 Planning Applications & decisions:

**21/07945/FUL-4 Bradenham Road West Wycombe**-Householder application for construction of single storey rear extension, two storey side extension and single storey front extension, installation x 2 roof lights to front, x 1 rear dormer in connection with loft conversion and solar panels – no objection.

**21/07915/TPO-West Wycombe Conservation Area West Wycombe Park West Wycombe** -Tree works as per schedule – no objection.

## Decisions

**21/07478/CTREE-OS Parcel 2178, Burial Ground, High Street West Wycombe**-Fell x 1 Cherry (T1), x 1 Lime (T2) and x 1 Beech (T3) and crown lift to approx. 3 metres x 14 Limes (G1) – not to make a TPO.

**21/07200/TPO -Gerrard Court 473 West Wycombe Road High Wycombe**-Remove to ground level due to Ash Dieback x 1 Ash (T1) and crown lift to 5m by removing branches no greater than 100mm diameter back to source, girdle ivy and remove to allow more light x 3 Sycamore (T2, T3 and G2) – permitted.

**21/07101/FUL-Wyeside Park Farm Road High Wycombe**-Householder application for construction of roof extension incorporating habitable space within loft, including rear and side dormers and additional roof lights, part single storey, part two storey rear extension and fenestration alterations (Alternative scheme to 21/05940/FUL) – permitted with conditions.

**21/06776/FUL-316 West Wycombe Road, High Wycombe** – Change of use of first floor from an existing office to an admin/management office for private hire minibus business – permitted.

**21/06938/FUL-12 Beechwood Road High Wycombe** -Householder application for construction of single storey rear extension – permitted.

### 288.3 To discuss the water supply at the allotments considering climate change

Clerk has turned off the allotment water, encouraged tenants to install rainwater storage and had a site visit with JSG Handyman to discuss options for controlling water usage at the allotments. Clerk explained our original thought about installing a tank with ballcock. Some ideas would be extremely expensive and others impractical – he is going away to think about what might be possible.

### 288.4 To discuss whether we want to contribute to the Buckinghamshire Design Code

Individual planning decisions have not considered or reflected the character of the specific area e.g. the section of the West Wycombe Road where family homes have become HMOs or blocks of flats with a consequent change in the demographic of an area which in turn impacts on community cohesion, as well as causing parking congestion.

### 288.5 To agree to purchase a poppy wreath for Remembrance Sunday under S137 expenditure

It was resolved to make the purchase. The wreath will be placed on the War Memorial at the Remembrance Day Service on Sunday 14<sup>th</sup> November at 10.40am

### 288.6 To discuss the burial ground maintenance including the seat and the hedge

Clerk has asked the contractor to attend a site visit to discuss the burial ground hedge.

The burial ground seat is in a poor state of repair and probably needs removing and repairing or replacing.

The shelter belt hedge has been cut.

Confirmation that Complete Tree Services will carry out work in the burial ground on 29<sup>th</sup> October.

### 288.7 To discuss the Pedestal Play Area maintenance

Bucks Waste and Cleansing have replaced the litter bin in the Pedestal Playing Field.

A new goal post bracket is on order, but delivery has been delayed.

Clerk has had a site visit at the play area with JSG Handyman, Acorn Landscapes and Network Rail to discuss all the maintenance work required. Spare parts have been ordered for the equipment.

Acorn Landscapes will provide a price to clear the plants growing over the front fence as this hides anti-social activity, they will also start working their way along the inside hedge and the grassed areas not cut by the football club throughout the summer. The areas under the play equipment which need more soil and re-seeding will be worked on during March.

Sovereign Play Equipment have undertaken a site visit and will fix secondary safety connections to the basket swing week beginning 18<sup>th</sup> October.

West Wycombe Estate will assist with repairing the potholes in the car park.

Complete Tree Services will carry out work on the Pedestal Playing Field on 11<sup>th</sup>

November. Clerk has asked them to remove one of the overhanging branches from the Network Rail embankment at the same time as it is too low to the play equipment.

The sign needs updating with the correct email address.

288.8 To discuss progress on the Community Orchard.

The Clerk has spoken to Connells Farms and they will be putting sheep in the field below St Paul's and they will allow the sheep to graze the Community Orchard – we need to chain open the linking gate and lock the access gates from the burial ground.

288.9 To report and discuss any highways issues including Bucks' stance on 20mph zones

Clerk has sent photos with the Twitter report to Network Rail regarding the Bradenham Road bridge.

Lights 25, 26, and over Black Boy arch have been reported.

Clerk has sent a strongly-worded email about the gully emptying situation – now been waiting for 14 months.

Clerk has chased Buckinghamshire Council about extending the double yellow lines in Chorley Road.

The Cookshall Lane hedge has been cut.

West Wycombe Estate will ask Connells Farm to cut the hedge leading towards the High Street. Confirmation that two bollards in Copperfields have been replaced/repared.

Severe water leak at the top of Rosemary Close has been reported by a resident on two occasions.

In response to questions from Cllr Peter Cooper of Wing, it was agreed that in principle we would like to have the option of introducing 20mph zones in our parish. Whether we would pursue this option if it were available would depend on the rationale for such a project and the evidence produced in support of the idea. On the question of our support for the widespread adoption of 20mph zones in residential areas across Buckinghamshire, again whilst we support in principle measures to reduce speeding, we are aware that a change of legal orders and signage would be costly; however if there were evidence that the implementation could reduce pollution and over time change the mentality and behaviour of drivers then we would be broadly supportive, dependent on specific circumstances. There was also a thought that spending money on enforcing existing speed limits would be beneficial, and a feeling that there is an ongoing issue of over-regulation and under-enforcement.

288.10 To discuss Her Majesty's Platinum Jubilee Celebrations for 2022

The Clerk has asked Tom Hall to quote for a Platinum Jubilee seat and also to talk to Cllr Harris. Buckinghamshire Council has launched The Queen's Green Canopy as part of the Platinum Jubilee celebrations which we could utilise in the Community Orchard.

288.11 To start considering projects for the new financial year

We need to be mindful that household bills will probably increase as well as the fact that Buckinghamshire Council may well have to increase their level of Council Tax to cover increased demand on adult social care.

Ideas considered: green gym; make more of a feature of the Pedestal monument – it is listed and we would need to find out who owns it before carrying out cleaning and restoration; seek to have the area around the Pound tidied up and ask Southern Electric to clean up within the safety fence; update the buildings guide.

288.12 To approve the accounts for October 2021 – appendix 2

Prior to the meeting, the Clerk had issued the budget against expenditure figures from 1<sup>st</sup> April to 30<sup>th</sup> September for Councillors to consider.

It was resolved to approve the accounts.

288.13 Members questions

Nothing raised by Councillors.

288.14 Date of next meeting

Thursday 11<sup>th</sup> November at 8pm in The Church Room, West Wycombe

Appendix 2

**Payments to be made in October 2021**

Giff gaff (debit card)	6.00	Monthly charge for mobile
Smart Numbers (dd)	23.99	September service charge
Mrs S Henson	599.42)	September salary
Mrs S Henson	38.20)	September travel and expenses
Bucks Council	221.30	October pension
HMRC - online	84.00	Tax
Acorn Landscaping	493.14	Highway grass, burial ground, Pedestal strimming
TBS Hygiene	115.20	September collections
Buckinghamshire Council	1375.22	Election costs
Glynn Spratt	120.00	Hedge cutting
SSE Contracting	106.92	Lighting repairs
Chiltern Society (debit card)	30.00	Annual subscription
Royal British Legion	25.00	Poppy Wreath (S137)
Southern Electric (dd)	78.88	Streetlight energy
<b>Total</b>	<b>3317.27</b>	

### **Statement of account as at 1<sup>st</sup> October 2021**

Opening balance as at 1 <sup>st</sup> September	31536.39
Plus allotment rents	315.00
Plus 50% of Precept	21750.00
Plus burial of ashes fee including gravedigger	415.00
<b>Subtotal</b>	<b>54001.39</b>
Less September payments	2932.76
<b>Total</b>	<b>51083.63</b>