

MINUTES OF THE MEETING HELD ON THURSDAY 15th JULY 2021 AT 8.00 PM IN
THE VILLAGE HALL, WEST WYCOMBE

ATTENDANCE:

Cllrs Mr S. Cope, Mr N. Harris, Mrs V. Smith, Mrs K. Cheshire, Mr J. Carstensen, Mrs E. Copley

In attendance: Mrs S. Henson - Clerk Buckinghamshire Cllr Mrs O. Hayday,

APOLOGIES: Buckinghamshire Cllr Mr D. Hayday

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING TO ITEMS ON THE AGENDA – Cllr Harris declared a pecuniary interest in the planning application for West Wycombe School.

CONFIRMATION AND SIGNING OF MINUTES OF THE JUNE PARISH COUNCIL MEETING

The Minutes for the June Parish Council meeting were agreed by those Councillors present and signed by the Chairman.

CLERK'S REPORT

1. Clerk has asked Karen Smith of TfB for information as to when the gullies will be cleared; the road surface in Bradenham Road will be resolved; the grass along all our verges/junctions and adjacent to footpaths is to be cut. With the exception of the gullies, we now have answers on these items.
2. Clerk has chased the National Trust re: the archway cobbles and the delay is caused by an insurance issue as they are only covered to undertake work on National Trust properties – further information will be supplied to us.
3. Clerk has chased Buckinghamshire Council about extending the double yellow lines in Chorley Road.
4. Clerk has chased Waste and Recycling services about swapping the litter bin in the Playing Field
5. The burial of ashes due on 15th July was postponed due to COVID isolation.
6. Clerk had a further site meeting with Complete Tree Services to discuss the removal of two trees by the ashes site in the burial ground. This will lighten the area and allow the existing trees and grass to thrive. We also discussed crown lifting the lime avenue.
7. Clerk has offered the bark chippings in the burial ground to allotment holders. The bulk of these will be used by Complete Tree Services to mulch around the trees in the burial ground in the next couple of months.
8. Clerk has had the spring on the gate near the Pedestal Garage entrance to the playing field replaced and the netting on the swing dividers repaired.
9. Clerk has asked Dan Green to mechanically dig out the grips on one end of Toweridge Lane and to brush cut the grass on the other end.
10. Clerk has responded to Sir Edward re: using the wood adjacent to the burial ground top field.
11. Clerk has commented on the West Wycombe School tree application – the plans and tree marking are too small to identify. Clerk has also spoken to Alastair Cunningham, the Tree Officer about this.
12. We need to set a date to sort out the existing Christmas tree lights and plan ahead.
13. Clerk has ordered a new basketball net and requested one post be replaced on the Pedestal Playing Field.
14. We need to discuss the purchase/creation of a bench for the Community Orchard/Platinum Celebrations.
15. The toddler swings have been installed. The Clerk has asked the contractors who installed the wet pour to provide a price for replacing the surface under the remaining two swings – it will be cheaper as it does not have to allow for the installation of new equipment.

MEETING CLOSED FOR PUBLIC QUESTION TIME
MEETING REOPENED

286.1 Correspondence received 10th June – 15th July 2021

1. Website analysis for June – emailed.
2. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
3. Minutes of the 17th June meeting of WDALC – forwarded to Cllr Cope.
4. Email from Chiltern Rangers planning a Flower Survey on 21st July with a grass cut and collect on 27th August – emailed.
5. Buckinghamshire Council Newsletter to Town and Parish Council – forwarded.
6. Police and Crime Commissioner Newsletter – emailed
7. Emails connected with Declaration of Interest and Acceptance of Office from the Monitoring and Returns Officers of Buckinghamshire Council.
8. Emails in connection with the felling of a tree in the area surrounding St Paul's Churchyard – the Clerk has responded, and the issue is resolved.
9. Request from Downley Dynamos to install goalpost sockets – Clerk has responded that if they are sunk so as to not cause a trip hazard or affect mowing they can go ahead. They also sought advice about the Pavilion as they want to undertake maintenance – no planning issues but advised to contact West Wycombe Estate. They are currently applying for grants towards funding of this work.
10. Thank-you email from the Churchwarden of St Lawrence and St Paul's Churches for the support we provide to the PCC.
11. Email from John Pateman apologising for not replying to our suggested meeting dates. New dates have been suggested for a meeting to discuss the High Street PID.
12. Notification from PFK Littlejohn that they have received our audit documents.
13. Four emails from residents interested in standing as a Parish Councillor. Clerk has asked for CVs, and interviews will take place on 15th July.
14. Notification of NW Chilterns Community Board meeting on 20th July.
15. Notification of Clerks' Forum on 5th August.
16. BMKALC training on planning on 22nd July – Clerk tried to book a space but full.
17. Email about yet another potential diversion of footpath WWY10 – Clerk has responded with the historical documents and information and about the absent landowner.

286.2 Planning Applications & decisions:

21/06776/FUL-316 West Wycombe Road, High Wycombe – Change of use of first floor from an existing office to an admin/management office for private hire minibus business – there are concerns that this could affect the current agreed operating hours which are already being flouted; there could be more vehicles on site, which prior to COVID had far exceeded the agreed number of cars (which have consistently been vans), this increase in vehicles has already resulted in more land adjacent to the A40 being fenced off without planning permission and there has possibly been a land grab from Network Rail. This site has consistently flouted planning regulations, resulting in several retrospective applications, and we are therefore concerned about this further potential intensification of the site.

21/06831/CTREE -OS Parcel 2178, West Wycombe Burial Ground, High Street ,West Wycombe – Fell to ground level x 8 Prunus and x 1 Ash (G4 and T1211) – our own planning application.

21/06715/CTREE-West Wycombe Combined School Church Lane West Wycombe - Tree works as per schedule – we have responded that the plan and details are too small to decipher and therefore we are unable to make an informed comment.

Decisions

21/05940/FUL-Wyeside, Park Farm Road High Wycombe - Householder application for construction of roof extension incorporating habitable space within loft, including rear and side dormers and additional roof lights, part single storey, part two storey rear extension and fenestration alterations (alternative scheme to pp 20/08337/FUL) – permit.

286.3 To agree to place an order for tree works in West Wycombe Burial Ground (£2145); Pedestal Playing Field (£640)

It was resolved to place an order with Completer Tree Services for the work in the Burial Ground and the Pedestal Play Area.

286.4 To agree to place an order for the Community Orchard Environmental project with Chiltern Rangers - £2630

It was resolved to place an order with Chiltern Rangers to undertake the project. Chiltern Rangers are planning a Flower Survey on 21st July with a grass cut and collect on 27th August.

286.5 To report and discuss any highways issues

Notification from Buckinghamshire Council HS2 Road Safety Fund that all three of our bids for work have passed the first stage and look as if they will be successful. Costing will be available by the end of August and it is hoped that work will take place this financial year.

Cllr Hayday and Mr Stevens have advised us about the proposal to reduce the speed limit from 60 to 50 from West Wycombe to Studley Green on the A40 and a request to the Highways Agency for help with funding for the different projects, including ours, and average speed cameras for the section between Stokenchurch and West Wycombe.

Mr Stevens reported that the Bradenham Road resurfacing contractor has been contacted by Buckinghamshire Council about the failing surface near the pedestrian island and we await an update.

A site visit took place on 14th July to discuss the issues in the High Street. The Buckinghamshire Officers had undertaken some initial work after our first site meeting. It is not going to be an easy problem to resolve as it will have advantages and disadvantages for residents and businesses. They are suggesting a trial period of one month in September to try out some of their ideas. The Parish Council will arrange a meeting with West Wycombe Estate to discuss the parking issues which have been exacerbated since the introduction of charges for parking at the Garden Centre Car Park. We have to consider that the original project is to protect pedestrians and residents using the pavement, but we also have to consider its potential impact on local businesses.

286.6 To set a date to review the Christmas lights

286.7 To discuss Her Majesty's Platinum Jubilee Celebrations for 2022

Currently the Beacon will be on Thursday 2nd June 2022 and the Street Party on the Sunday. This will be an ongoing agenda item. The plan to order a commemorative seat for the Community Orchard project will be discussed at the September meeting.

286.8 To consider COVID19 and decisions or actions which may be required

Clerk will remove the COVID safety signs after 19th July.

286.9 To approve the accounts for July 2021 – appendix 2

It was resolved to approve the accounts.

286.10 To agree that August payments can be agreed by the Chairman

It was resolved that the Chairman and Clerk/RFO will agree the payments for August.

286.11 Members questions

Cllr Mrs Copley raised concerns about the wooden bridge to the field in Bradenham Road belonging to the electricity board as it is in need of repair.

Cllr Mrs Cheshire asked about the Play Bus for the 2022 Summer Fayre.

Cllr Mrs Copley was concerned about the revised position of the post box in Bradenham Road after its demolition by an ambulance in a road traffic accident.

286.12 Date of next meeting

Thursday 9th September at 8pm in The Church Room, West Wycombe

Appendix 2

Payments to be made in July 2021

JDC Paints (debit card)	5.02	Marker paint for burial ground
Giff gaff (debit card)	6.00	Monthly charge for mobile
Smart Numbers (dd)	23.99	July service charge
Mrs S Henson	599.42	June salary
Mrs S Henson	49.58	three months expenses
Bucks Council	221.30	July pension
HMRC - online	84.00	Tax
Acorn Landscaping	488.14	Highway grass, burial ground, Pedestal strimming
TBS Hygiene	115.20	June collections
Complete Tree Services	2220.00	Tree works – BG £1620; Pedestal - £600
BMKALC	76.00	Training for 2 Councillors
JSG Handyman	80.00	Replacement gate spring/repairs to swing barrier
Southern Electric (dd)	80.21	Streetlight energy
Total	4048.86	

Statement of Account as at 1st July 2021

Opening balance – 1 st June	47196.75
Less June expenditure	1773.58
Total	45423.17

Payments to be made in August 2021

Sophos (debit card)	50.00	Ant viral software
Giff gaff (debit card)	6.00	Monthly charge for mobile
Smart Numbers (dd)	23.99	August service charge
Mrs S Henson	599.42	July salary
Bucks Council	221.30	July pension
HMRC - online	84.00	Tax
Acorn Landscaping	488.14	Highway grass, burial ground, Pedestal strimming
TBS Hygiene	144.00	July collections
Southern Electric (dd)	80.21	Streetlight energy
Total	1697.06	

We will have the bill from Wicksteed for the swings, replacement post in the Pedestal as well as some minor maintenance bills and possibly from Chiltern Rangers.