



*West Wycombe  
Parish Council*

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
TO BE HELD ON THURSDAY 14<sup>th</sup> OCTOBER 2021 IN THE CHURCH ROOM, WEST WYCOMBE**

**MEMBER OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND  
WEARING A MASK IS VOLUNTARY; PLEASE DO NOT ATTEND IF YOU HAVE COVID SYMPTOMS**

**AGENDA**

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the September Parish Council Meeting
4. Clerk's report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS AND MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:  
**21/07915/TPO-West Wycombe Conservation Area West Wycombe Park West  
Wycombe** -Tree works as per schedule
7. To discuss the water supply at the allotments considering climate change
8. To discuss whether we want to contribute to the Buckinghamshire Design Code
9. To agree to purchase a poppy wreath for Remembrance Sunday under S137 expenditure
10. To discuss the burial ground maintenance including the seat and the hedge
11. To discuss the Pedestal Play Area maintenance
12. To discuss progress on the Community Orchard
13. To report and discuss any highways issues including Bucks' stance on 20mph zones
14. To discuss Her Majesty's Platinum Jubilee Celebrations for 2022
15. To start considering projects for the next financial year
16. To approve the accounts for October 2021 - appendix 2
17. Members questions
18. Date of next meeting -Thursday 11<sup>th</sup> November at 8pm in The Church Room, West Wycombe

SHARON L. HENSON, CLERK

7.10.2021

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,  
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU  
Telephone: 01494 – 448048 Email: clerk@westwycombeparishcouncil.gov.uk**

Appendix 1Correspondence received 9th September - 7th October 2021

1. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
2. Website analysis for September - emailed
3. Agenda for the Rural Forum on 14<sup>th</sup> October at 5pm via Teams
4. Email from North West Community Board about tree planting – emailed
5. Launch of The Queens Green Canopy by Buckinghamshire Council as part of the Platinum Jubilee celebrations
6. Confirmation that Complete Tree Services will carry out work in the burial ground on 29<sup>th</sup> October and the Pedestal Playing Field on 11<sup>th</sup> November. Clerk has asked them to remove one of the overhanging branches from the Network Rail embankment at the same time as it is too low to the play equipment.
7. Confirmation that two bollards in Copperfields have been replaced/repared.
8. Thank you from the PCC for the donation towards the Village Clock service.
9. Survey from BMKALC for Clerks on Councillors – emailed
10. Copied in emails from Cllr Mrs Smith and Cllr Hayday relating to the lack of waste collection bags for the High Street residents.
11. Copied in emails with Royal Mail about the siting of the post box in Bradenham Road.

**Clerks Report**

1. Clerk has sent a strongly worded email about the gully emptying situation – now been waiting for 14 months.
2. Clerk has chased Buckinghamshire Council about extending the double yellow lines in Chorley Road.
3. Bucks Waste and Cleansing have replaced the litter bin in the Pedestal Playing Field
4. The shelter belt hedge and the Cookshall Lane hedge have been cut. Clerk has asked the contractor to attend a site visit to discuss the burial ground hedge.
5. The burial ground seat is in a poor state of repair and probably needs removing and repairing or replacing.
6. A new goal post bracket is on order but delivery has been delayed.
7. BMKALC training on planning on 9<sup>th</sup> September and Annual Conference on 22<sup>nd</sup> September – Clerk attended.
8. Clerk organised the collection of the bags from the Community Litter Pick
9. Clerk has had a site visit at the play area with JSG Handyman, Acorn Landscapes and Network Rail to discuss all the maintenance work required. Spare parts have been ordered for the equipment.
10. The Clerk has spoken the Connells Farms and they will be putting sheep in the field below St Paul's and they will allow the sheep to graze the Community Orchard – we need to chain open the linking gate and lock the access gates from the burial ground.
11. The Clerk has asked Tom Hall to quote for a Platinum Jubilee sat and to also talk to Cllr Harris.
12. Blachere Lighting cannot provide connecting rings for the Christmas Tree lights but by modifying the feeder pillars we can get round the issue.
13. Clerk has sent photos with the Twitter report to Network Rail regarding the Bradenham Road bridge.
14. Clerk has turned off the allotment water, encouraged tenants to install rainwater storage and had a site visit with JSG Handyman to discuss options for controlling water usage at the allotments. Some ideas would be extremely expensive and others impractical – he is going away to think about what might be possible.
15. Lights 25,26 and over Black Boy arch have been reported.
16. Reminder letters have been sent to eight tenants to pay their allotment rent.

Appendix 2**Payments to be made in October 2021**

Giff gaff (debit card)	6.00	Monthly charge for mobile
Smart Numbers (dd)	23.99	September service charge
Mrs S Henson	599.42	September salary
Mrs S Henson	38.20	September travel and expenses
Bucks Council	221.30	October pension
HMRC - online	84.00	Tax
Acorn Landscaping	493.14	Highway grass, burial ground, Pedestal strimming
TBS Hygiene	144.00	September collections
Buckinghamshire Council	1375.22	Election costs
Glynn Spratt	120.00	Hedge cutting
SSE Contracting	106.92	Lighting repairs
Chiltern Society (dd)	30.00	Annual subscription
Southern Electric (dd)	78.88	Streetlight energy
<b>Total</b>	<b>3321.07</b>	

**Statement of account as at 1<sup>st</sup> October 2021**

Opening balance as at 1 <sup>st</sup> September	31536.39
Plus allotment rents	300.00
Plus 50% of Precept	21750.00
Plus burial of ashes fee including gravedigger	415.00
<b>Subtotal</b>	<b>54001.39</b>
Less September payments	2932.76
<b>Total</b>	<b>51068.63</b>