



*West Wycombe
Parish Council*

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 11th MARCH 2021 AT 8PM VIA ZOOM UNDER SECTION 78 OF THE
CORONAVIRUS ACT 2020 and 2020 REGULATIONS BY THE LOCAL AUTHORITIES AND POLICE AND
CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL
MEETINGS) (ENGLAND AND WALES) (AMENDMENT) REGULATIONS 2020 (“THE AMENDMENT
REGULATIONS”)**

MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND VIA THE ZOOM LINK

<https://zoom.us/j/95621381142?pwd=WExyY2pRVdDh5Y211SnhObnFpME8yQT09>

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the February Parish Council Meeting
4. Report on progress on items in the previous minutes

MEETING CLOSED FOR PUBLIC QUESTIONS AND MEETING RE-OPENED

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:
 - 21/05384/FUL-19 Portway Drive High Wycombe** -Householder application for construction of single storey rear extension.
 - 21/05335/TPO-West Wycombe Park, West Wycombe**-Fell to ground due to excessive decay at the base x 1 Ash (T3)
 - 21/05402/CTREE-West Wycombe Park, West Wycombe**-Remove to ground level due to inappropriate village setting x 1 Conifer Hedge (G2)
 - 21/05328/VCDN -391 West Wycombe Road, High Wycombe**-Variation of conditions 2 (plan numbers), 9 (air quality mitigation), 16 (materials), 17 (amenity areas - bin and cycle storage) and 18 (landscaping) attached to pp 18/07804/FUL (Proposed demolition of existing detached dwelling and erection of 7 x 1 bed apartments with associated access, parking, and bin and cycle stores) to improve design/layout , improve fire safety and improve amenity.
 - 21/05263/FUL-West Barn Towerage Farm, Toweridge Lane, West Wycombe**-Internal and external alterations including construction of log/cycle/bin store and installation of 2 x tapered saddle stones to convert existing barn at Towerage Farm and create 1 x 1-bed holiday accommodation with associated works including fencing and siting of septic tank.
7. To discuss the replacement of the toddler swings
8. To report any highways issues
9. To discuss the Annual Parish Meeting
10. To consider COVID19 and decisions or actions which may be required
11. To approve the accounts for March 2021 signing of cheques - appendix 2
12. Members questions
13. Date of next meeting - Annual Parish meeting – 25th March 2021 at 8pm via ZOOM
Parish Council meeting - 15th April 2021 at 8pm via ZOOM

SHARON L. HENSON, CLERK

4.3.2021

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombeparishcouncil.gov.uk**

Correspondence received 12th February – 4th March 2021.

1. Website analysis for February – emailed.
2. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
3. Information for the elections which are currently planned to take place on 6th May. Clerk will issue all documents in March.
4. SLCC Newsletter advising that they are seeking clarification on whether virtual meetings can continue after 7th May and also requesting the Parish Councillors come back under the Standards Board.
5. Information on marking the death of a Senior National Figure.
6. Confirmation that our current planning application response times can be extended to beyond our meeting.
7. Reminder that the HS2 Road Safety Fund submissions opened on 22nd February – we will be submitting a bid.
8. Email from Cllr Hayday re the pavement from Portway Drive to the Pedestal – after inspection he believes it to be no worse than many others in his area.
9. Formal letter of complaint from a High Street resident about the litter and parking letter.
10. Beacons of the Past Newsletter – emailed
11. Agenda for the North West Chilterns Community Board – forwarded to Cllr Cope.
12. TfB Traffic Calming Booklet – to go on website.

Clerks Report

1. TfB have acknowledged and email about the gully emptying and passed it onto another individual to respond but to date no information. Interesting to note that Buckinghamshire Council have increased their budget for the coming year to invest more in flooding and gully emptying.
2. Clerk and Cllr Cope had a site visit at the burial ground top field with the Chiltern Rangers and the Chalk and Cherries representatives who will come back with a suggested plan of action.
3. The contact details of the Lease Owners of Rosemary Close appear to have changed and Clerk has now had a site visit asking them to cut back their boundary on the Pelican Crossing side.
4. All election documents and posters have been printed off. Posters are up and information is on the website.
5. Clerk has asked for an update on tree works from Complete Tree Services but to date no response.
6. Clerk has had a site visit with one supplier for the toddler swing and asked for another company to quote but to date they have not arranged to meet.
7. Clerk has emailed all our local organisations for a short report for the Annual Parish Meeting.
8. Clerk has made contact with the National Trust re the archway cobbles who would be prepared to undertake the work on a commercial basis.
9. Clerk has emailed our LAT asking if we need a Traffic Regulation Order to undertake the work on the cobbles – no response to date.
10. The LED replacement heritage lights by the school should now be installed and working.
11. Clerk has reported that the lights from column number 29 to the allotments in Chorley Road are not working – we think it must be a cable problem. Investigations are in hand.
12. Columns 1 and 10 in Bradenham Road have lost their mains supply and a works order has been raised with Southern Electric.
13. The Parish Charter response date has been delayed until 31st March.
14. High Street and Church Lane resident's letter about litter bins and parking have been delivered.
15. Column 8 in Bradenham Road has had a concrete collar fixed to make it safe – it will always look slightly bent.
16. Clerk has ordered and received 4 copies of the Good Councillor guide.

Payments to be made in March 2021

Giff gaff (debit card)	6.00	Monthly charge for mobile
Mrs S Henson	597.62	December salary
Bucks CC	221.30	January pension
HMRC - online	85.80	Tax
Acorn Landscaping	488.14	11/12 highway grass, 12/12 burial ground, Pedestal strimming 11/12
TBS Hygiene	115.20	February collections
Simon Cope	43.17	3 months Zoom refund
Information Commissioners Office	35.00	Annual GDPR renewal fee
Parish Council website	1200.00	Annual webmaster service
Southern Electric (dd)	75.48	Streetlight energy
Smart Numbers (dd)	23.99	April service charge
Total	2891.70	

Statement of Account as at 1st March 2021

Opening balance – 1 st February	34867.75
Less February payments	2376.70
Total	332491.05