

MINUTES OF THE MEETING HELD ON THURSDAY 10th SEPTEMBER 2020 AT
8.00 PM BY ZOOM

ATTENDANCE: Cllrs Mr S. Cope, Mr N Harris, Mrs V. Smith, Mrs K. Cheshire, Mr N. Timberlake,
Mrs S Henson - Clerk Cllr Mr D. Hayday

No members of the public

APOLOGIES: Cllr Mr R. Seymour, Cllr I. McEnnis

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING
TO ITEMS ON THE AGENDA – None declared

CONFIRMATION AND SIGNING OF MINUTES OF THE AUGUST PARISH COUNCIL MEETING

The Minutes for the August Parish Council meeting were agreed by those Councillors present and will be signed by the Chairman outside the meeting.

CLERKS REPORT

1. The MVAS installed on the entry to the High Street from the Pedestal Roundabout is having a particularly good result in slowing drivers as they enter the main village. Cllr Hayday will help progress.
2. Clerk has asked JSG Handyman for a price to fix self-closing hinges on the small entry gate to the Pedestal Playing Field.
3. The heritage lights which are owned by the Parish Council are currently being converted to LED.
4. The 4 noticeboards are on order.
5. Clerk has sent 11 photographs of the blocked gullies from the village to the Pedestal – advised that they should be emptied in the last 2 weeks of August – no evidence of that happening so Clerk has chased. Cllr Hayday will help progress.
6. Clerk has asked TfB to clear all the stones at the bottom of Church Lane both on the road and on the opposite pavement and outside Ness Cottage. Been advised that TfB do not have a road sweeper – Clerk chasing via the LAT. Cllr Hayday will help progress.
7. We have now had 350 photographs of West Wycombe taken and Clerk has selected those suitable for use on the website both on the headers and to go in the gallery. The photographer has produced some wonderful images.
8. Clerk and resident have reported the Steps House light and one opposite not working.
9. Clerk has re-reported the poor surface on the Pedestal Roundabout.
10. Clerk has asked Street Services to sort out the Thames Water traffic chaos close to the Pedestal roundabout.
11. Clerk has placed an order to have the top field and the shelter belt hedge cut
12. Judging of the allotments took place on 29th August and 4 prizes were awarded, Best Full Plot, Best Half Plot, Best Sustainable Plot and Highly Commended Full Plot.
13. Allotment rents have been issued. To date 11 plots have been paid for at a total income of £195.
14. Clerk 'attended' the virtual Wild Parishes webinar – it was excellent and they will be issuing a recording of it – Clerk will forward to Councillors as it will help with any environmental projects we propose.
15. Clerk suggested ordering a skip for the allotments to help tenants to clear some of the rubbish – Councillors agreed to proceed with this. Clerk will ascertain the best time to do this.
16. Clerk asked about litter pick – even under current COVID 19 government guidelines small groups could undertake this. We are aware that several local people are already undertaking this work on a regular basis within the parish.
17. Clerk asked for comments on pavement parking leaflets and poster

MEETING CLOSED FOR PUBLIC QUESTION TIME

MEETING REOPENED

276.1 Correspondence Received from 13th August – 3rd September 2020

1. Website analysis for August – emailed.
2. Buckinghamshire Council daily and weekly updates – links put on website
3. Buckinghamshire Libraries now open for personal borrowers -on the website
4. West Wycombe High Street feasibility study proposal from Buckinghamshire Council- emailed/agenda
5. Veolia have been awarded a 10-year contract – Wycombe starts with them in September 2020 – on website
6. HS2 A4010 update and proposed remedial work on the Bradenham Road – it has been undertaken but quality not good – Clerk has advised Buckinghamshire Council lead officer
7. Wild Parishes webinars – Clerk has booked on to one of these
8. Chiltern Society email about the impact of COVID19 on village pubs – emailed
9. Community Board Chairmen and Co-ordinators
10. Police and Crime Commissioner bulletins – emailed and on website
11. Beacons of the Past Newsletter – emailed
12. WDALC Quarterly meeting and AGM on September 17th – emailed to Chairman
13. Thank you email from one of the allotment competition winners
14. Advance notification that HS2 construction traffic working on the St Mary's Church, Stoke Mandeville archaeological scheme will start using the A4010 from September 4th until 4th December 2021. 3 -4 months of 40 – 50 movements a day of Large Goods Vehicles. They are not allowed to use the A40 through the High Street.
15. Buckinghamshire Council Transport for Bucks online conference on 15th September 9 – 1pm. Clerk will 'attend'
16. A4010 HS2 Group confirming the comment on the poor workmanship of the resurfacing near the pedestrian island – work to be rectified on Wednesday 16th and Thursday 17th September.
17. Buckinghamshire Council survey on taxis – on website
18. Summary of White Paper changes to permitted development- emailed
19. Proposed changes to Planning legislation – emailed
20. Buckinghamshire Council publicising Community Boards – on website
21. NALC annual salary awards to be backdated to 1st April 2020 -agenda October

276.2 Planning Applications & decisions:

20/07236/FUL-Chorley Farm House, Bottom Road West Wycombe-Internal works to the barn including installation of a new ground floor window to east elevation & alterations to the dining room of the main dwelling with the installation of 2 x roof lights to the west elevation and a porthole style window in the south elevation – no objection, however we have noted that the ecology checklist has everything ticked 'NO' when in fact there is a water and ditch very close to the property which raises concerns over the accuracy of the document.

20/07237/LBC -Chorley Farm House, Bottom Road West Wycombe-Listed Building application for internal works to the barn including installation of a new ground floor window to east elevation & alterations to the dining room of the main dwelling with the installation of 2 x roof lights to the west elevation and a porthole style window in the south elevation – no objection, however we have noted that the ecology checklist has everything ticked 'NO' when in fact there is a water and ditch very close to the property which raises concerns over the accuracy of the document.

Decisions

20/06719/TPO-West Wycombe Conservation Area, West Wycombe Park West Wycombe-Tree works as per schedule – permitted.

20/06558/MINAMD-Towerage Farm Toweridge Lane, West Wycombe -Proposed non-material amendment to permission construction of 2 x brick piers marking the entrance to Towerage Farm and West Wycombe Estate granted under planning ref: 20/05886/FUL – permitted.

- 276.3 To consider COVID19 and decisions or actions which may be required including support
Currently we are not aware of any issues.
- 276.4 To discuss the Project Initiation Document for the High Street feasibility study
Buckinghamshire Council through the Community Board have submitted a document with a budget proposal and a high-level scheme outline. The projected anticipated cost is £6173 and we would have to contribute £3087 towards it. Councillors studied the document and are concerned that issues which would affect local residents may not have been taken into consideration. A site visit has been suggested and the parish representative would be able to highlight our issues and concerns to ensure a scheme benefitted residents and all pavement users. No statutory or informal consultation has been mentioned. We will proceed with the feasibility study and site meeting but would not want to proceed with the detailed design work until we have had those discussions. The guide price would indicate that this is an achievable project but is dependent on the site meeting and feasibility study.
- 276.5 To agree to pay £150 honorarium for two days photography for the new accessible website
It was resolved to pay £150.
- 276.6 To start the future project and budget for 2021/2022
The Clerk will work out an end of year projected figure to see whether it will be possible to maintain or reduce the precept figure. We may have to take on more devolved services however our main project/s will be with an environmental bias on wildflower roadside verges where appropriate and a project on the top field above the burial ground.
- 276.7 To approve the accounts for September 2020 signing of cheques - appendix 2
It was resolved to approve the accounts. See end of Minutes.
- 276.8 Members questions
Cllr Timberlake reminded everyone of the Show Bus Flyby day on September 27th consisting of round trips from Beaconsfield to Oxford via Thame.
- 276.9 Date of next meeting
The next Parish Council meeting will be held on Thursday 8th October at 8pm via ZOOM

Payments to be made in September 2020

Castle Water (dd)	18.66	Allotment water 6/10
Mrs S Henson	597.62	August salary
Mrs S Henson	194.00	Mileage and expenses – allotment comp vouchers
Bucks CC	221.30	September pension
HMRC - online	85.80	Tax
Acorn Landscaping	608.14	5/12 highway grass,6/12 burial ground, Pedestal strimming 5/12, Pedestal field cut
TBS Hygiene	115.20	August collections
Hugh Mothersole	150.00	2 days photography
Chiltern Society – (debit card)	30.00	Annual subscription
Southern Electric (dd)	25.62	Feeder pillar
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Southern Electric (dd)	76.67	Street light energy
Total	2148.63	

Statement of Account as at 1st September 2020

Opening balance – 1 st August	33410.04
Less August payments and 1p adjustment	2782.36
Total	30627.68