



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
TO BE HELD ON THURSDAY 16<sup>th</sup> JULY 2020 AT 8PM VIA ZOOM UNDER SECTION 78  
OF THE CORONAVIRUS ACT 2020**

**MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND VIA THE ZOOM  
LINK**

**<http://zoom.us>. Meeting id: 926 5233 4851; password:577512**

**AGENDA**

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the June Parish Council Meeting
4. Report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS AND MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:  
**20/06405/FUL -25 Portway Drive High Wycombe**-Householder application for construction of single storey rear extension and loft conversion (alternative to 20/05507/FUL)
7. To consider COVID19 and decisions or actions which may be required
8. To agree to place an order for fencing work in the burial ground at a cost of £380 incl VAT
9. To agree to place an order to convert the Parish Council heritage lights to LED
10. To agree to have the height barrier at Pedestal Car Park modified and new locks fitted at a maximum cost of £800
11. To consider revising burial ground fees
12. To consider any highways issues including installing the MVAS on the entrance to the High Street
13. To review the Health and Safety Risk Assessment
14. To approve the accounts for July 2020 signing of cheques - appendix 2
15. Members questions
16. Date of next meeting - Parish Council meeting – 13<sup>th</sup> August at 8pm via ZOOM

SHARON L. HENSON, CLERK

9.7.2020

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,  
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU  
Telephone: 01494 – 448048 Email: [clerk@westwycombe.org.uk](mailto:clerk@westwycombe.org.uk)**