



*West Wycombe  
Parish Council*

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
TO BE HELD ON THURSDAY 10<sup>th</sup> DECEMBER 2020 AT 8PM VIA ZOOM UNDER SECTION 78 OF THE  
CORONAVIRUS ACT 2020 and 2020 REGULATIONS BY THE LOCAL AUTHORITIES AND POLICE AND  
CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME  
PANEL MEETINGS) (ENGLAND AND WALES) (AMENDMENT) REGULATIONS 2020 (“THE AMENDMENT  
REGULATIONS”)**

**MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND VIA THE ZOOM LINK**

**<https://zoom.us/j/91676880419?pwd=NDc3aGpwaTIYMFpMWENURXhvWEw3QT09>**

**Meeting ID: 916 7688 0419      Passcode: 939349**

**AGENDA**

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the November Parish Council Meeting
4. Report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS AND MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions: None at the time of producing the agenda
7. To discuss the Pedestal Playing Field
8. To receive an update on the feasibility study for the High Street and other highways issues
9. To agree to make a donation to the Community Cop Card Schools Scheme
10. To consider COVID19 and decisions or actions which may be required
11. To discuss future projects and budget for 2021/2022
12. To set the Precept for 2021/2022
13. To approve the accounts for December 2020 signing of cheques - appendix 2
14. Members questions
15. Date of next meeting - Parish Council meeting – 14<sup>th</sup> January 2021 at 8pm via ZOOM

SHARON L. HENSON, CLERK

3.12.2020

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,  
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU  
Telephone: 01494 – 448048 Email: [clerk@westwycombeparishcouncil.gov.uk](mailto:clerk@westwycombeparishcouncil.gov.uk)**

## Correspondence Received from 12<sup>th</sup> November – 3<sup>rd</sup> December 2020

1. Website analysis for November – emailed.
2. Buckinghamshire Council daily and weekly updates and press releases – links put on website
3. Email from an allotment tenant concerned about the tree works and replacement of the heritage lights – Clerk has explained and also spoken to Complete Tree Services.
4. Notification and agenda for WDALC December meeting and subscription for next year.
5. Email from an allotment tenant about deer on the allotments – Clerk has replied.
6. BMKALC notification that they will be absorbing the increase in NALC subscription rates and keeping theirs the same as the current year.
7. Emails from residents of Chorley Road about the appearance of coaches being stored in Bottom Road. Clerk has spoken to West Wycombe Estate who advised that this is a temporary situation however they may still allow the company to use one barn as a workshop.
8. Email about cars parking on the grass in Rosemary Close – we will reconsider planting trees on the green in the spring however parking space is an issue everywhere in the parish.
9. Cllr Mrs Smith has, through constant efforts, had the refuse collection table corrected.
10. North West Chilterns Community Board minutes of meeting held on 19<sup>th</sup> November - emailed

### Clerks Report

1. The noticeboards for Portway Drive and Bradenham Road have been installed. One noticeboard has been given away. The other one is in too poor a condition to be given away. The other two, the High Street and the Burial Ground will be installed over the next few weeks.
2. The gullies from Chorley Road junction to the Pedestal roundabout still have not been jetted.
3. Clerk is investigating a lid for the litter bin near the car park in The Pedestal Playing Field but it may have to be a new bin.
4. Clerk has chased John Pateman regarding the High Street project – no answer to date.
5. Chiltern Rangers have not submitted any information to date.
6. One tenant has ended their tenancy on the allotment and this has been re-allocated. Another tenant will be shown another vacant plot in the next week.
7. The mobile phone has been purchased and the changeover has been ordered but not been implemented.
8. The Clerk had a site visit with Sovereign Play Equipment and they have submitted estimates on fencing and surfacing as well as replacing the two baby swing seats and chains. They will also be undertaking the work required by the play inspector on the basket swing during the week beginning 7<sup>th</sup> December
9. Please study the suggested precept tables for 2021/2022.
10. Our PCSO Penny Ling delivered posters and explained the financial needs of the Community Cop Card Scheme – it costs £6000 for the Neighbourhood Area. Our original decision probably needs revising. We cannot make the donation yet as they are trying to find a new organisation to receive the money -previously we paid it to WDC who then paid for the scheme.
11. Orders have been placed for the tree works in the allotments, the burial ground and the Pedestal Playing Field. The Clerk has asked for a revised price on the burial groundwork in relation to the goat willow and also the allotments fir tree to just having lower branches removed.
12. Clerk has reported three lights not working in Chorley Road and asked Sparkx to repair them.
13. The remainder of the heritage lights should be reinstalled in the next week.
14. Clerk has passed on information about Buckinghamshire Grants to local businesses.
15. Clerk has ordered and received 4 sets of bauble lights and a further 4 sets have been ordered.

### Payments to be made in December 2020

Castle Water (dd)	18.66	Allotment water 9/10
Mrs S Henson	597.62	November salary
Bucks CC	221.30	December pension
HMRC - online	85.80	Tax
Acorn Landscaping	488.14	8/12 highway grass,9/12 burial ground, Pedestal strimming 8/12
TBS Hygiene	115.20	November collections
WDALC	10.00	Annual subscription
SLCC	130.00	Annual subscription
Stillman Garden Services	1865.00	Annual contract invoice
Eros Hire Tools	115.20	Cherry picker hire
Giff gaff (debit card)	6.00	Monthly charge for mobile
Smart Numbers (dd)	23.99	Monthly phone calls
CPC (debit card)	85.68	4 sets of Christmas ball lights
Southern Electric (dd)	25.32	Feeder pillar energy
Southern Electric (dd)	23.86	Feeder pillar energy
Southern Electric (dd)	77.96	Streetlight energy

**Total 3889.73**

### **Statement of Account as at 1<sup>st</sup> December 2020**

Opening balance – 1 <sup>st</sup> November	49212.23
Less November payments	5314.03
<b>Total</b>	<b>43898.20</b>